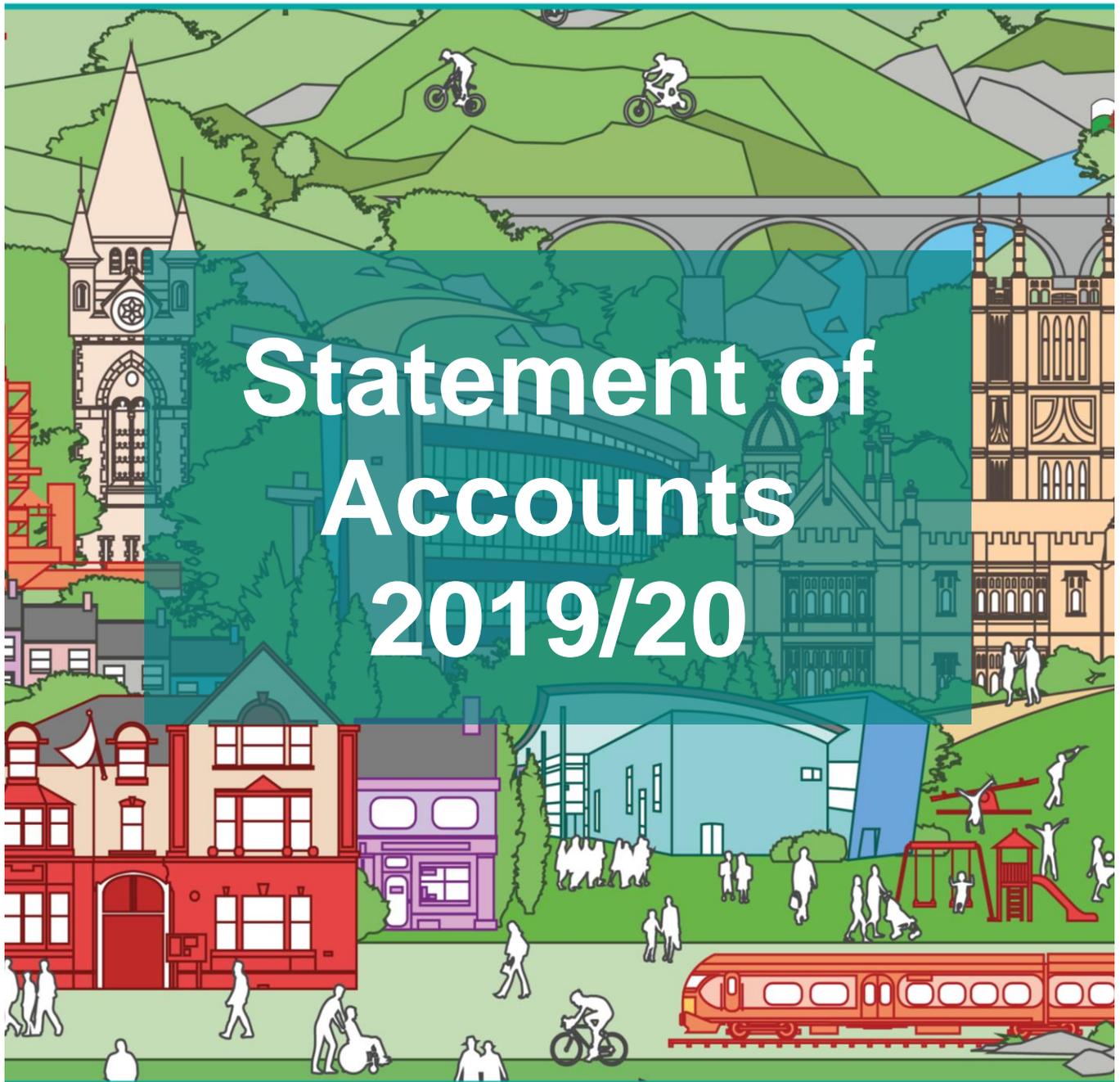




Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



# Statement of Accounts 2019/20

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# NARRATIVE REPORT

## 1. INTRODUCTION

Welcome to the financial statements for Neath Port Talbot County Borough Council. The financial statements have been prepared in accordance with the requirements of the Code of Practice on Local Authority Accounting (the Code) that is based on International Financial Reporting Standards (IFRS).

The purpose of this narrative report is to provide a guide to the main statements contained in the accounts and to comment on and summarise the Council's overall financial performance for the year.

A glossary is provided at the end of the statement of accounts, which provides a description of some of the specialist terms used in the document.

## 2. ACCOUNTING STATEMENTS

The statement of accounts is made up of a number of statements that are accompanied by explanatory notes. The following paragraphs provide an explanation of the purpose of the information included within these statements.

### **Statement of responsibilities**

This is included at the front of the statement of accounts and sets out the respective responsibilities of the Authority and the Section 151 officer.

### **Expenditure and funding analysis**

The expenditure and funding analysis starts by showing how annual expenditure is used and funded from resources, such as government grants, council tax and business rates. It then updates this position to show those resources consumed or earned by authorities in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between directorates, which reflect the Council's management structure. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the comprehensive income and expenditure statement.

### **Comprehensive income and expenditure statement**

This shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations and this may be different from the accounting cost. The taxation position is shown in the movement in reserves statement.

# NARRATIVE REPORT

## **Movement in reserves statement**

This shows the movement in the year on the different reserves held by the Authority, analysed into usable reserves, that is, those that can be applied to fund expenditure or reduce local taxation and other unusable reserves. The surplus or deficit on the provision of services line shows the true economic cost of providing the Authority's services, more details of which are shown in the comprehensive income and expenditure statement. These are different from the statutory amounts required to be charged to the general fund balance.

## **Balance sheet**

This shows the value as at the balance sheet date of the assets and liabilities recognised by the Authority. The net assets of the Authority, that is, its assets less liabilities, are matched by the reserves held by the Authority. Reserves are reported in two categories. The first category of reserves are usable reserves, that is, those reserves that the Authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use, for example, the capital receipts reserve that may only be used to fund capital expenditure or repay debt. The second category of reserves includes those that the Authority is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses, for example, the revaluation reserve, where amounts would only become available to provide services if the assets are sold, and reserves that hold timing differences shown in the movement in reserves statement line "adjustments between accounting basis and funding basis under regulations". Trust fund balances are not included as these represent assets held in trust for third parties rather than in ownership of the Authority.

## **Cash flow statement**

This shows the changes in cash and cash equivalents of the Authority during the reporting period. The statement shows how the Authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Authority are funded by way of taxation and grant income or from the recipients of services provided by the Authority. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Authority's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital borrowing to the Authority.

## NARRATIVE REPORT

### 3. REVENUE SPENDING IN 2019/20

The Authority's budget requirement for 2019/20 was set at £288.168m. Actual spending compared to the budget was as follows:

<b>Neath Port Talbot management accounts</b>	<b>Revised budget £000</b>	<b>Actual £000</b>
<b>Expenditure</b>		
Directly controlled expenditure	244,739	244,828
Capital financing	19,274	19,274
Levies, contributions and miscellaneous funds	7,624	7,619
Council tax support	18,108	17,737
Contingencies and reserves	(1,577)	(261)
<b>Net expenditure</b>	<b>288,168</b>	<b>289,197</b>
<b>Income</b>		
Revenue Support Grant / NNDR	(214,795)	(214,795)
Council tax	(73,703)	(73,703)
Less discretionary rate relief	330	348
<b>Total income/budget requirement</b>	<b>(288,168)</b>	<b>(288,150)</b>
<b>NET BUDGET (SURPLUS)/DEFICIT TO BALANCES</b>	<b>0</b>	<b>1,047</b>
<b>General fund working balance</b>		
Opening working balance 1st April		(20,968)
Movement in balance		1,047
Closing working balance 31st March		<b>(19,921)</b>

### 4. CAPITAL SPENDING IN 2019/20

	<b>Actual £000</b>
<b>Capital investment</b>	<b>39,131</b>
<b>The expenditure was financed by:</b>	
Government grants and other contributions	(24,684)
Loans	(14,265)
Direct revenue contributions and reserves	(182)
	<b>(39,131)</b>

The capital investment figure of £39.131m includes £38.019m incurred directly by the Council and £1.112m incurred on behalf of the Council by Caerphilly CBC. Caerphilly CBC are acting on behalf of all Welsh Authorities in purchasing schools ICT infrastructure as part of the Welsh Governments Hwb Programme. Whilst the expenditure is being incurred by Caerphilly, for accounting purposes each Authority is required to reflect their element within their Statement of Accounts.

# NARRATIVE REPORT

## 5. EXTERNAL DEBT

At the year end, the Authority's total external debt was £307.872m, which excludes accrued interest of £2.923m that is included within debt in the balance sheet. Sources of borrowing include the Public Works Loan Board and banks for long term borrowing and other financial institutions for short term borrowing.

## 6. RESERVES AND BALANCES AT 31<sup>ST</sup> MARCH 2020

	<b>Actual £000</b>
Earmarked reserves to support revenue expenditure	38,261
Revenue reserve to support capital expenditure	911
General reserve working balances	19,921
<b>Total general reserve balance</b>	<b>59,093</b>

## 7. REVALUATION OF ASSETS

The net book value of assets increased during 2019/20 by £4.150m. There was a £7.402m gain relating to the revaluation of assets undertaken by the Director of Environment / Strategic Property and Valuation Manager.

The Authority's property, plant and equipment are valued on a five year rolling programme by the Director of Environment / Strategic Property and Valuation Manager in accordance with the Royal Institute of Chartered Surveyors Statements of Asset Valuation Practice.

The significant assumption applied when estimating the fair value of property, plant and equipment is that the asset will continue in its existing use. Where there is a market value for the asset, its value will be determined with reference to the market, but in instances where no market exists for an asset, depreciated replacement cost, which is the current cost of replacing an asset with the modern equivalent asset less deductions for physical deterioration and all relevant forms of obsolescence and optimisation, will be used as the basis of valuation.

During 2019/20, the following categories of assets were revalued:

- Community was valued as at 31st January 2020 and as at 1<sup>st</sup> February 2020 on a Current Value and Historic Cost basis;
- Property Plant and Equipment was valued as at 1<sup>st</sup> November 2019 on a Current Value Existing Use Valuation basis;
- Civic Amenities and Landfill Sites was valued as at 1st February 2020 on a Current Value Existing Use Valuation and Current Value Depreciated Replacement Cost

Assets held for sale are valued annually and nine assets with a value of £5.368m were valued at 31st March 2020.

# NARRATIVE REPORT

The outbreak of the Covid-19 pandemic has impacted the global economy and property markets have experienced significantly lower activity. As at 31 March 2020, there was a shortage of market evidence for comparison purposes on certain asset categories, The Council's internal valuer therefore reported the valuations of these assets on the basis of 'material valuation uncertainty' as per the RICS Red Book Global Standards. Consequently, less certainty and a higher degree of caution should be attached to the valuations. It is currently not possible to quantify the effect of this material uncertainty but it is the opinion of the valuer that the valuations are as reliable as they can be in the current circumstances. More information can be found in note 11.

## 8. INTERNATIONAL ACCOUNTING STANDARD 19 - PENSIONS

The accounts comply with the requirements of the above standard with the revenue accounts reflecting the current year cost of pension provision to employees as advised by the pension fund actuary. The balance sheet contains the actuary's assessment of the Authority's share of the pension fund liability at 31<sup>st</sup> March.

The pension fund liability disclosed in the balance sheet is the total projected deficit that exists over the expected life of the fund. This deficit changes on an annual basis dependent on the performance of investments and the actuarial assumptions that are made in terms of current pensioners, deferred pensioners and current employees.

## 9. SIGNIFICANT PROVISIONS

There are three significant provisions:

- An insurance provision of £3.6m to cover the likely cost of settling outstanding insurance liabilities. This is made up of a long term provision of £2.4m and a short term provision of £1.2m.
- A provision of £0.9m for housing warranties following the transfer of the Housing stock to Tai Tarian in March 2011.
- A provision of £0.325m to provide the costs of early retirements and redundancies which have been agreed by 31<sup>st</sup> March 2020, with leaving dates during 2020/21.

## 10. GROUP ACCOUNTS

There is a requirement for local authorities to produce group accounts to recognise material financial or controlling interests in companies, voluntary organisations, public bodies, etc. An assessment was made of all such interests and this did not identify any relationship which is considered material, therefore, group accounts have not been prepared.

# NARRATIVE REPORT

## 11. IMPACT OF CURRENT ECONOMIC CLIMATE ON THE AUTHORITY

The Council continues to operate in an environment where further savings, cuts and income generation proposals are required to set its annual budget. It involves stakeholders as part of its consultation process to help to identify the savings required.

In setting the budget, Members consider the requirement of delivering its statutory services, as well as those other services that the public and users have come to expect. The challenge is to set a budget at activity levels that are sustainable and equitable. Members also have to consider the demand for services and changes to these services in light of the impact on:

- Service users
- Employees
- Legislation including the Equality Act 2010 and Wellbeing of Future Generations (Wales) Act 2015 considerations
- Income generation
- Council tax level

The Welsh Government's headline figures for the funding settlement for 2020/21 are 4.5% for the Council, with the All Wales position at 4.3%. The Welsh Government has only published budget plans for 2020/21, as they await the outcome of the UK Government Spending Review.

The UK Government has stated that austerity has come to an end, but the continued uncertainty around the financial impact of Brexit and the outcome of the spending review means that we do not have clarity on future years funding. This year's extreme weather has seen flooding in the area and uncertainty remains around the financial impact of these events. Also, the international impact of the virus Covid 19 may change funding availability and costs for local authorities.

This Council will prepare further work to update its Medium Term Financial Plan when more information is available, but identified in March 2020 that further savings will be required to address a predicted shortfall of £28m over the next three years.

On the 23<sup>rd</sup> March 2020 the UK Government's lockdown of services and business operations commenced due to the coronavirus pandemic (Covid 19). This resulted in the Council complying with Government legislation and responding initially through the provision of emergency response services only:

- some continued more or less as usual i.e. residential care, refuse collection;
- others were amended such as schools were closed but re-opened to provide services to key worker and vulnerable children;
- whilst some were new services such as providing food and medical support to shielded and vulnerable families, cash to families entitled to Free School Meals, building a Field Hospital and paying grants to businesses.

# NARRATIVE REPORT

The UK and Welsh Government announced unprecedented levels of additional funding to pay for extra costs to keep adult care services, FSM and businesses afloat, they have also provided some assistance for loss of Council income. Further reports will be presented to Members in 2020/21 on the implications of the response to Covid 19 on Council Services and the overall Budget. As Government lockdown will be released the Council will then move to amend and deliver service provision to the public in line with National / Welsh Government announcements. The aim will be to recover / re-provide services and the local economy in a safe and effective way in line with announcements and legislation.

## 12. LOCAL GOVERNMENT PENSION FUND COVID-19 UPDATE

As the Covid 19 pandemic started its global spread early in 2020, global financial markets reflected the impending risks, with resultant material falls in valuations of most asset classes in February and March of 2020. Due to these market conditions, a material valuation uncertainty has been included by one of the pension fund investment managers in their year-end valuation report for the UK property fund they manage on behalf of the City and County of Swansea Pension Fund.

LGPS defined benefit pensions are not linked to stock market performance and are set out in statute. Although short term investment values may vary, the LGPS as a long-term investor is securely managed to address any longer term impacts.

LGPS Scheme members can therefore be assured that both their contributions and their pension, whether in payment or built up to date, will be unaffected.

The lockdown imposed by HM Government on 23<sup>rd</sup> March 2020, presented operational hurdles for LGPS Administration Authorities, however with the implementation of contingency planning, leveraging the use of technology, flexible working and the professionalism and goodwill of staff, normal business has been maintained. The payment of members' pensions and the processing of pensioners/joiners has been prioritised and maintained throughout this period.

Employer/employee contributions have not been affected during this period, and the Administration Authority continues to liaise with employers to manage any cash flow issues which may arise.

## 13. CHANGE IN ACCOUNTING POLICIES

Changes in accounting policies are made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Authority's financial position or financial performance.

## 14. FURTHER INFORMATION

Further information relating to the accounts can be obtained from the Director of Finance and Corporate Services, Neath Port Talbot County Borough Council, Civic Centre, Port Talbot, SA13 1PJ.

# STATEMENT OF RESPONSIBILITIES

## THE AUTHORITY'S RESPONSIBILITIES

The Authority is required to:

- Make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Authority, that officer is the Director of Finance and Corporate Services;
- Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- Approve the statement of accounts.

## DIRECTOR OF FINANCE & CORPORATE SERVICES RESPONSIBILITIES

The Director of Finance and Corporate Services is responsible for the preparation of the Authority's statement of accounts in accordance with proper practice as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code).

In preparing this statement of accounts, the Director of Finance and Corporate Services has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the local authority Code.

The Director of Finance and Corporate Services has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities;
- ensured that the accounts show a true and fair view of the financial position of the Authority as at the date of preparation and of its expenditure and income for the year ended 31<sup>st</sup> March 2020.



**Director of Finance and Corporate Services**

**Date: 05<sup>th</sup> September 2020**

I confirm that the Statement of Accounts was approved by Audit Committee on 14<sup>th</sup> September 2020.



**Chair of Audit Committee**

**Date: 14<sup>th</sup> September 2020**

## EXPENDITURE AND FUNDING ANALYSIS

2018/19			2019/20			
Net expenditure chargeable to the general fund	Adjustments	Net expenditure in the comprehensive income and expenditure statement		Net expenditure chargeable to the general fund	Adjustments	Net expenditure in the comprehensive income and expenditure statement
£000	£000	£000		£000	£000	£000
108,632	17,211	125,843	Education, Leisure & Lifelong Learning	111,471	22,579	134,050
79,981	8,609	88,590	Social Services, Health & Housing	79,704	4,556	84,260
35,564	28,217	63,781	Environment	37,461	28,192	65,653
17,768	3,333	21,101	Corporate Services	18,382	1,751	20,133
(286)	99	(187)	Other Housing Services	(107)	(65)	(172)
23,281	(9,212)	14,069	Other Central Services	27,534	(9,925)	17,609
<b>264,940</b>	<b>48,257</b>	<b>313,197</b>	<b>Net cost of services</b>	<b>274,445</b>	<b>47,088</b>	<b>321,533</b>
(266,865)	(5,980)	(272,845)	Other income & expenditure	(272,144)	(8,774)	(280,918)
<b>(1,925)</b>	<b>42,277</b>	<b>40,352</b>	<b>Surplus or deficit</b>	<b>2,301</b>	<b>38,314</b>	<b>40,615</b>
<b>59,469</b>			<b>Opening general fund balance</b>	<b>61,394</b>		
<b>1,925</b>			In year movement surplus / (deficit)	<b>(2,301)</b>		
<b>61,394</b>			<b>Closing general fund balance</b>	<b>59,093</b>		

Further information in relation to the adjustments column in the expenditure and funding analysis can be found in note 4.

# COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

2018/19				2019/20		
Gross expenditure	Gross income	Net expenditure	Note	Gross expenditure	Gross income	Net expenditure
£000	£000	£000		£000	£000	£000
163,199	(37,356)	125,843		174,559	(40,509)	134,050
121,958	(33,368)	88,590		121,904	(37,644)	84,260
87,553	(23,772)	63,781		89,798	(24,145)	65,653
28,724	(7,623)	21,101		26,595	(6,462)	20,133
49,688	(49,875)	(187)		45,673	(45,845)	(172)
14,446	(377)	14,069		18,011	(402)	17,609
<b>465,568</b>	<b>(152,371)</b>	<b>313,197</b>		<b>476,540</b>	<b>(155,007)</b>	<b>321,533</b>
20,394	-	20,394	8	21,803	-	21,803
22,488	(509)	21,979	9	23,103	(497)	22,606
-	(315,218)	(315,218)	10	-	(325,327)	(325,327)
<b>508,450</b>	<b>(468,098)</b>	<b>40,352</b>		<b>521,446</b>	<b>(480,831)</b>	<b>40,615</b>
		5,567	20			(18,335)
		-	20			-
		30,450	20			(41,790)
		<b>36,017</b>				<b>(60,125)</b>
		<b>76,369</b>				<b>(19,510)</b>

## MOVEMENTS IN RESERVES STATEMENT

	General fund balance	Capital receipts reserves	Capital grants unapplied	Total usable reserves	Unusable reserves	Total Authority reserves
	£000	£000	£000	£000	£000	£000
<b>Balance at 31st March 2018</b>	59,469	6,800	10,108	<b>76,377</b>	(69,892)	<b>6,485</b>
<b>2018/19</b>						
<b>Movement in reserves during 2018/19</b>						
Total comprehensive income and expenditure	(40,352)	-	-	<b>(40,352)</b>	(36,017)	<b>(76,369)</b>
Adjustments between accounting basis and funding basis under regulations (note 6)	42,277	171	369	<b>42,817</b>	(42,817)	-
<b>Increase/(decrease) in Year</b>	1,925	171	369	<b>2,465</b>	(78,834)	<b>(76,369)</b>
<b>Balance at 31st March 2019</b>	61,394	6,971	10,477	<b>78,842</b>	(148,726)	<b>(69,884)</b>
<b>Movement in reserves during 2019/20</b>						
Total comprehensive income and expenditure	(40,615)	-	-	<b>(40,615)</b>	60,125	<b>19,510</b>
Adjustments between accounting basis and funding basis under regulations (note 6)	38,314	1,105	1,152	<b>40,571</b>	(40,571)	-
<b>Increase/(decrease) in Year</b>	(2,301)	1,105	1,152	<b>(44)</b>	19,554	<b>19,510</b>
<b>Balance at 31st March 2020</b>	59,093	8,076	11,629	<b>78,798</b>	(129,172)	<b>(50,374)</b>

## BALANCE SHEET

31st Mar 2019		Note	31st Mar 2020
£000			£000
704,992	Property, plant and equipment	11	709,142
1,183	Heritage assets		1,183
86	Long term investments	12	86
1,353	Long term debtors	12	1,262
<b><u>707,614</u></b>	<b>Long term assets</b>		<b><u>711,673</u></b>
55,135	Short term investments	12	56,541
3,536	Assets held for sale	16	5,368
589	Inventories		651
32,454	Short term debtors	13	41,489
3,507	Cash and cash equivalents	15	3,303
<b><u>95,221</u></b>	<b>Current assets</b>		<b><u>107,352</u></b>
(10,638)	Short term borrowing	12	(13,697)
(48,831)	Short term creditors	17	(42,048)
0	Grants Receipts in Advance - Capital		(153)
(2,022)	Short term provisions	18	(1,543)
<b><u>(61,491)</u></b>	<b>Current liabilities</b>		<b><u>(57,441)</u></b>
(18,601)	Long term creditors	12	(16,264)
(275,803)	Long term borrowing	12	(297,098)
(513,753)	Other long term liabilities	35	(495,303)
(3,071)	Long term provisions	18	(3,293)
<b><u>(811,228)</u></b>	<b>Long term liabilities</b>		<b><u>(811,958)</u></b>
<b><u>(69,884)</u></b>	<b>Net assets</b>		<b><u>(50,374)</u></b>
(78,842)	Usable reserves	19	(78,798)
148,726	Unusable reserves	20	129,172
<b><u>69,884</u></b>	<b>Total reserves</b>		<b><u>50,374</u></b>

## CASH FLOW STATEMENT

2018/19 £000		Note	2019/20 £000
(40,352)	Net surplus or (deficit) on the provision of services		(40,615)
55,809	Adjustments to net surplus or deficit on the provision of services for non-cash movements	21a	51,824
(17,599)	Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities	21b	(22,580)
<u>(2,142)</u>	Net cash flows from operating activities	*	<u>(11,371)</u>
(14,612)	Investing activities	22	(13,381)
<u>16,127</u>	Financing activities	23	<u>24,548</u>
(627)	Net increase or decrease in cash and cash equivalents		(204)
4,134	Cash and cash equivalents at the beginning of the reporting period		3,507
<u><b>3,507</b></u>	<b>Cash and cash equivalents at the end of the reporting period</b>	15	<u><b>3,303</b></u>

\* The cash flows for operating activities include the following items:

2018/19 £000		2019/20 £000
(651)	Interest received	(495)
9,919	Interest paid	10,810

# NOTES TO THE ACCOUNTS

## 1. ACCOUNTING POLICIES

### i. General principles

The statement of accounts summarises the Council's financial transactions for 2019/20 and its position at 31<sup>st</sup> March 2020. The Council is required to prepare an annual statement of accounts by the Accounts and Audit (Wales) Regulations 2014 (as amended by The Accounts and Audit (Wales) (Amendment) Regulations 2018), in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2019/20, supported by International Financial Reporting Standards (IFRS).

The accounts are prepared on a going concern basis.

### ii. Recognition of income and expenditure

Activity is accounted for in the year that it takes place, not when cash payments are made or received. In particular:

- revenue from contracts with service recipients, whether for services or the provision of goods, is recognised when the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract.
- supplies are recorded as expenditure when they are consumed. Where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the balance sheet.
- services received (including employees services) are recorded as expenditure when the services are received, rather than when payments are made.
- interest receivable on investments and payable on borrowing is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument, rather than the cash flows fixed or determined by the contract.
- Government grants and third party contributions are recognised when there is reasonable assurance that the Council will comply with any conditions attached to the payments, and that grant monies and contributions will be received. Where conditions attached to grants and contributions remain outstanding, monies received to date are carried forward in the balance sheet as creditors (receipts in advance) until the conditions have been satisfied.
- where revenue and expenditure have been recognised, but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet. Where debts are not considered collectable, the balance is reduced by a provision for doubtful debts.

### iii. Changes in accounting policies and prior period adjustments

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made, it is applied retrospectively, unless stated otherwise, by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

### iv. Property, plant and equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as property, plant and equipment.

## NOTES TO THE ACCOUNTS

Expenditure on the acquisition, creation or enhancement of property, plant and equipment is capitalised on an accruals basis subject to a de-minimus limit of £10,000, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains, but does not add to an asset's potential to deliver future economic benefits or service potential, such as repairs and maintenance, is charged as an expense when it is incurred.

Assets are initially measured at cost, comprising of the purchase price and any costs attributable to bringing the asset to an operational condition. The Council does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, that is estimated at highest and best use from a market participant's perspective. Where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Assets are carried in the balance sheet using the following measurement basis:

<b>Asset type</b>	<b>Measurement basis</b>	<b>Revaluation year</b>	<b>Depreciation basis (straight line unless not finite usable life)</b>
Other operational land and buildings	Existing use value or depreciated replacement cost if no market based evidence.	Rolling programme across five years	Land n/a Buildings 3 to 40 years
Vehicles, Plant, Furniture and Equipment	Existing use value or depreciated historical cost if of low value or short life.	n/a	5 to 20 years
Infrastructure assets	Depreciated historical cost	n/a	40 years
Community assets	Depreciated historical cost	2019/20	5 to 40 years
Surplus assets	Fair value	2020/21	5 to 40 years
Assets under construction	Depreciated historical cost	n/a	n/a
Assets held for sale	Revalued immediately before reclassification	Every year	n/a
School assets	Depreciated replacement cost (modern equivalent asset)	2021/22	Land n/a Buildings usually 50 years, though varied for agreed closures
Service Concession	Existing use value or depreciated replacement cost if no market based evidence.	2022/23	Land n/a Buildings 3 to 40 years

# NOTES TO THE ACCOUNTS

## Revaluations

The Council's internal valuer undertake this exercise in accordance with the professional standards of the Royal Institution of Chartered Surveyors. Assets included in the balance sheet at current value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their current value at the year end, but as a minimum every five years. The Council must balance the requirement to include asset values at their fair or current value each year end with the costs involved in providing valuations. To ensure the information is materially correct, the Council valuer undertake an annual review to identify any significant impairments or change in the usage of assets.

The revaluation reserve contains revaluation gains recognised since 1st April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the capital adjustment account.

## Impairment and downward revaluation

Assets are assessed at each year end as to whether there is any indication that an asset may be impaired in value because of a change in service potential or significant and permanent changes to the market value.

- Where there is a balance of revaluation gains for the asset in the revaluation reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- Where there is no balance in the revaluation reserve, the carrying amount of the asset is written down against the relevant service lines in the comprehensive income and expenditure statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service lines in the comprehensive income and expenditure statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

## Disposals

When an asset is disposed of or decommissioned, the carrying amount of the asset in the balance sheet is written off to the other operating expenditure line in the CIES against any receipts arising from the disposal as a gain or loss on disposal. If more than £10,000 is received at disposal, this is treated as a capital receipt and kept in a reserve that can only be used for capital purposes.

## Componentisation

Where a single asset may have a number of different components, each having a different useful life, three factors are taken into account to determine whether a separate valuation of components is to be recognised in the accounts in order to provide an accurate figure for depreciation. These factors are:

- materiality with regards to the Council's financial statements. Componentisation will only be considered for individual non land assets that have a net book value of more than £2.5m or 0.5% of total net book value.
- significance of component. For individual assets meeting the above threshold, where services within a building, such as boilers, heating, lighting, ventilation, etc., are a material component of the cost of that asset, i.e. greater than 30%, then those services will be valued separately on a component basis.
- difference in rate or method of depreciation compared to the overall asset. Only those elements that normally depreciate at a significantly different rate from the

# NOTES TO THE ACCOUNTS

non-land element as a whole, or that require a different method of depreciation will be identified for componentisation.

Assets that do not meet the test above can be disregarded for componentisation on the basis that any adjustment to depreciation charges would not result in a material misstatements in the accounts.

## v. Charges to revenue for non-current assets

Services are charged the following amounts to record the cost of holding non-current assets during the year:

- depreciation attributable to the assets used by the relevant service.
- revaluation and impairment losses on assets used by the service where there are no accumulated gains in the revaluation reserve against which the losses can be written off.

## vi. Financial instruments

These are recognised in the balance sheet when the Council becomes a party to the contractual provisions and are initially measured at fair value.

Financial liabilities are carried at their amortised cost. For most of the Council's borrowing, it means that the amount presented in the balance sheet is the outstanding principal repayable, plus accrued interest. Annual interest, which is the amount payable for the year according to the loan agreement, is charged to the financing and investment income and expenditure line within the comprehensive income and expenditure statement. The Council has spread the cost of historical premiums and discounts arising from debt rescheduling over the term of the replacement loan. The reconciliation of amounts charged to the comprehensive income and expenditure statement to the net charge required against the general fund balance is managed by a transfer to or from the financial instruments adjustment account in the movement in reserves statement.

Financial assets are classified to reflect the business model for holding the financial assets and their cash flow characteristics and are held at fair value.

The Council's investments at 31<sup>st</sup> March 2020 had a historic rate of default of 0.02% and there is no impairment allowance included for these financial assets, as the risk is immaterial. The Council's debtors position, excluding council tax, is included within the financial assets statement. These debts have been reviewed and although there is no significant financing component, funds are set aside for any potential impairment based on a collective assessment of the value and age of the outstanding debt.

## vii. Heritage assets

Heritage assets are defined as assets that have historical, artistic, scientific, technological, geographical or environmental qualities, which are held and maintained principally for their contribution to knowledge and culture.

The Council holds heritage assets on the balance sheet in relation to works of art. Assets are included when an insurance valuation has been undertaken and the valuation for the individual asset is £5,000 or more. In the absence of historic cost, the insurable sum is deemed as an appropriate and relevant method of valuation, with the last valuation undertaken by Sotheby's in 2003. These items are considered to have indeterminate lives and a high residual value, consequently the Council does not consider it appropriate to charge depreciation.

# NOTES TO THE ACCOUNTS

## **viii. Leases**

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

The Council holds one finance lease, as a lessee, for other land and buildings, which is recognised on the balance sheet. This is matched by a liability for the obligation to pay the lessor.

Where the Council grants an operating lease as a lessor for property or land, the asset is retained in the balance sheet and rental income is credited to the comprehensive income and expenditure statement.

## **ix. Service concessions**

These are agreements for services, where the responsibility for making available the property, plant and equipment needed to provide the services passes to the contractor. The Council is deemed to control the services provided under the contract and as ownership of the assets will pass to them at the end of the contract period, the Council carries the assets on its balance sheet as part of property, plant and equipment.

Further details of service concession costs and liabilities can be found in note 32.

## **x. Revenue expenditure funded from capital under statute**

Legislation requires defined items of revenue expenditure charged to services within the comprehensive income and expenditure statement to be treated as capital expenditure. This is transferred from the general fund balance via the movement in reserves statement to the capital adjustment account and is included in the capital expenditure and financing disclosure at note 31.

## **xi. Cash and cash equivalents**

Cash includes cash in hand, overnight deposits and bank overdrafts. Cash equivalents can be quickly converted to known amounts of cash with low risk of change in value. Cash equivalents held as part of treasury management operations are included as short term investments.

## **xii. Employee Benefits**

Short term employee benefits such as wages and salaries, paid annual leave, sick leave and expenses are paid on a monthly basis and reflected as expenditure on an accruals basis in the relevant service line in the comprehensive income and expenditure statement.

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy. They are charged on an accruals basis to the comprehensive income and expenditure statement.

# NOTES TO THE ACCOUNTS

## **xiii. Retirement Benefits**

The Council participates in two formal pension schemes, the Local Government Pensions Scheme, which is administered by the City and County of Swansea Pension Fund and the Teachers' Pension Scheme, administered by the Teachers Pension Agency. Both schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees who worked for the Council.

The nature of the teachers' scheme prevents the Council's individual share of the pension liability from being separately identified. The scheme is therefore accounted for as if it were a defined contribution scheme.

The Local Government Pension Scheme is accounted for as a defined benefits scheme as follows:

- i. The assets attributable to the Council are measured at fair value at the balance sheet date, after deducting accrued expenses. The attributable liabilities are valued on an actuarial basis using the projected unit method, which assesses the future liabilities of the fund discounted to their present value. Net pension assets are recognised only to the extent that the Council is able to recover a surplus, either through reduced contributions in the future or through refunds from the scheme. Unpaid contributions to the schemes are recorded as creditors due within one year.
- ii. For pension charges, the change in defined benefit asset or liability is analysed and charged to the comprehensive income and expenditure statement as follows:
  - Current service cost, past service cost and gains / losses on curtailments and settlements are included within Cost of Services;
  - Net interest on the net defined benefit liability is included within financing and investment income and expenditure; and
  - Actuarial gains / losses are incorporated within other comprehensive income and expenditure.

Further details for pensions can be found in notes 34 and 35.

## **xiv. Interest in companies and other entities**

The Council holds no material value interests in companies and other entities that have the nature of subsidiaries, associates and jointly controlled entities and therefore there is no requirement to prepare group accounts. Transactions for the Council's companies are included within the Council's own single entity accounts.

## **xv. Inventories**

Inventories are included in the balance sheet at average purchase price or latest purchase price, which is a departure from normal practice which values stock at the lower of cost or net realisable value. The effect of this departure is not material.

## **xvi. Overhead and support costs**

The costs of overheads and support services are charged to services in accordance with the Council's arrangements for accountability and financial performance.

# NOTES TO THE ACCOUNTS

## **xvii. Provisions, contingent liabilities and contingent assets**

Provisions are based on the Council's obligations arising from a past event, the probability that a transfer of economic benefit will take place and when a reliable estimate can be made of the value of the obligation. They are charged to the appropriate service revenue account in the year the obligation becomes known and are reviewed at each balance sheet date.

Contingent liabilities and assets are included where an event has taken place that gives a possible obligation or asset arising from past events, which will only materialise if certain events not wholly within the control of the Council take place. They are not recognised in the balance sheet, but disclosed in a note to the accounts when material.

## **xviii. Reserves**

Usable reserves are set aside for future policy purposes or contingencies. Unusable reserves are kept to manage the accounting processes for non-current assets, financial instruments and retirement and employee benefits and do not represent usable resources for the Council.

## **xix. Schools**

Schools assets, liabilities, reserves, transactions and cash flows are included in the Council's financial statements, which complies with the accounting Code.

## **xx. Value added tax (VAT)**

VAT payable is excluded from spend except when it cannot be recovered from HMRC. VAT receivable is excluded from income.

## **2. ACCOUNTING STANDARDS ISSUED BUT NOT YET ADOPTED**

The Code of Practice requires that the Council disclose information relating to the anticipated impact of any accounting change required by a new standard that has been issued but not yet adopted by the Code. This requirement applies to the adoption of the following new or amended standards.

IFRS 16 Leases was due to be implemented during 2020/21 however CIPFA/LASAAC have agreed to defer the implementation for one year in line with the governments Financial Reporting Advisory Board proposals. This deferral has delayed the publication of the 2020/21 code.

The 2020/21 Code introduces changes arising from the accounting guidance in relation to:

- IAS19 Employee Benefits;
- IAS 28 Investments in Associates and Joint ventures;
- Annual Improvements to IFRS Standards 2015-2017 Cycle.

These amendments should not materially affect this Council.

The Code requires implementation after 1<sup>st</sup> April 2020, there is therefore no impact on the 2019/20 statement of accounts.

# NOTES TO THE ACCOUNTS

## 3. ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION UNCERTAINTY

The statement of accounts contains estimated figures that are based on assumptions made by the Council about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Council's balance sheet at 31<sup>st</sup> March 2020, for which there is a significant risk of material adjustment in the forthcoming financial year, are as follows:

### **Provisions – insurance claims**

The Council has a provision of £3.588m as at 31<sup>st</sup> March 2020 to meet the potential cost of insurance liabilities. The number and value of potential claims includes actuarial assumptions particularly in respect of the most recent financial years, as these are immature in terms of insurance experience. Any significant change in assumptions and/or number and value of claims could significantly alter the value of the provision. The Council holds insurance reserves to mitigate any risk.

### **Pensions liability**

Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries was engaged to provide the Council with expert advice and assumptions and the various costings and disclosures necessary to comply with the code of practice. If any of the assumptions change as a result of actual experience then the net liability of the Council would increase or decrease as a result.

## NOTES TO THE ACCOUNTS

### 4. NOTE TO THE EXPENDITURE AND FUNDING ANALYSIS

These adjustments are made to present the Council's accounts on an accounting and funding basis in accordance with generally accepted accounting practices. Further details in relation to these adjustments can be found in the "Adjustments between accounting basis and funding basis under regulations" note 6 below.

	<b>2019/20</b>			
	Adjustments for capital purposes	Net charge for pensions	Other differences	Total adjustments
	£000	£000	£000	£000
Education, Leisure & Lifelong Learning	17,983	3,901	695	22,579
Social Services, Health & Housing	1,482	3,209	(135)	4,556
Environment	25,652	2,598	(58)	28,192
Corporate Services	82	1,652	17	1,751
Other Housing Services	-	-	(65)	(65)
Other Central Services	(9,957)	-	32	(9,925)
	<b>35,242</b>	<b>11,360</b>	<b>486</b>	<b>47,088</b>
Other income & expenditure	(21,064)	11,980	310	(8,774)
<b>Difference between general fund and CIES surplus/deficit</b>	<b>14,178</b>	<b>23,340</b>	<b>796</b>	<b>38,314</b>

	<b>2018/19</b>			
	Adjustments for capital purposes	Net charge for pensions	Other differences	Total adjustments
	£000	£000	£000	£000
Education, Leisure & Lifelong Learning	10,190	7,450	(429)	17,211
Social Services, Health & Housing	2,696	6,244	(331)	8,609
Environment	23,442	4,789	(14)	28,217
Corporate Services	35	3,287	11	3,333
Other Housing Services	-	-	99	99
Other Central Services	(9,218)	-	6	(9,212)
	<b>27,145</b>	<b>21,770</b>	<b>(658)</b>	<b>48,257</b>
Other income & expenditure	(17,608)	11,350	278	(5,980)
<b>Difference between general fund and CIES surplus/deficit</b>	<b>9,537</b>	<b>33,120</b>	<b>(380)</b>	<b>42,277</b>

## NOTES TO THE ACCOUNTS

### 5. EXPENDITURE AND INCOME ANALYSED BY NATURE

The following table discloses the nature of expenses and income, analysing the comprehensive income and expenditure on a subjective basis. These figures include the expenditure and income for all schools, which follows the reporting requirements stipulated by the Code of Practice.

<b>2018/19</b>		<b>2019/20</b>
<b>£000</b>		<b>£000</b>
	<b>Expenditure</b>	
214,219	Employee benefits	213,849
226,190	Other service expenses	226,953
25,438	Depreciation, amortisation and impairment	36,048
22,209	Interest payable	22,793
20,321	Precepts and levies	21,703
73	Gain on the disposal of assets	100
<b><u>508,450</u></b>	<b>Total expenditure</b>	<b><u>521,446</u></b>
	<b>Income</b>	
(57,488)	Fees, charges and other service income	(56,975)
(509)	Interest and investment income	(497)
(130,803)	Income from Council Tax, National Non Domestic Rates	(135,466)
<u>(279,298)</u>	Government grants and contributions	<u>(287,893)</u>
<b><u>(468,098)</u></b>	<b>Total income</b>	<b><u>(480,831)</u></b>
<b><u>40,352</u></b>	<b>(Surplus) / deficit for year</b>	<b><u>40,615</u></b>

The total income for fees, charges and other service income identified in the table above is collected from the following service segments, which reflect the Council's management structure:

<b>2018/19</b>		<b>2019/20</b>
<b>£000</b>		<b>£000</b>
	<b>Income</b>	
(11,964)	Education, Leisure & Lifelong Learning	(11,068)
(23,808)	Social Services, Health & Housing	(25,175)
(17,283)	Environment	(17,306)
(2,838)	Corporate Services	(2,132)
(1,595)	Other Central Services	(1,294)
<b><u>(57,488)</u></b>	<b>Fees, charges and other service income</b>	<b><u>(56,975)</u></b>

# NOTES TO THE ACCOUNTS

## 6. ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against.

### **General fund balance**

The general fund is the statutory fund into which all the receipts of the Council are required to be paid and out of which all liabilities of the Council are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the general fund balance, which is not necessarily in accordance with proper accounting practice. The general fund balance therefore summarises the resources that the Council is statutorily empowered to spend on its services or on capital investment at the end of the financial year.

### **Capital receipts reserve**

The capital receipts reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year end.

### **Capital grants unapplied**

The capital grants unapplied account holds the grants and contributions received towards capital projects for which the Council has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure. The balance is restricted by grant terms as to the capital expenditure against which it can be applied and/or the financial year in which this can take place.

# NOTES TO THE ACCOUNTS

	Usable reserves			
General fund balance	Capital receipts reserve	Capital grants unapplied	Movement in unusable reserves	
£000	£000	£000	£000	£000
<b>2019/20</b>				
<b>Adjustments primarily involving the capital adjustment account</b>				
<b><i>Reversal of items debited or credited to the comprehensive income and expenditure statement:</i></b>				
Charges for depreciation and impairment of non current assets	26,697	-	-	(26,697)
Revaluation losses on property, plant and equipment	9,351	-	-	(9,351)
Capital grants and contributions applied	(21,475)	-	-	21,475
Revenue expenditure funded from capital under statute	14,232	-	-	(14,232)
Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the comprehensive income and expenditure statement	1,205	-	-	(1,205)
<b><i>Insertion of items not debited or credited to the comprehensive income and expenditure statement:</i></b>				
Statutory provision for the financing of capital investment	(10,009)	-	-	10,009
Capital expenditure charged against the general fund	(182)	-	-	182
<b>Adjustments primarily involving the capital grants unapplied account:</b>				
Capital grants and contributions unapplied credited to the comprehensive income and expenditure statement	(4,361)	-	4,361	0
Application of grants to capital financing transferred to the capital adjustment account	-	-	(3,209)	3,209
<b>Adjustments primarily involving the capital receipts reserve:</b>				
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the comprehensive income and expenditure statement	(1,105)	1,105	-	0
Use of the capital receipts reserve to finance new capital expenditure	-	-	-	0
Transfer from deferred capital receipts reserve upon receipt of cash	-	-	-	0
<b>Adjustments primarily involving the deferred capital receipts reserve:</b>				
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the comprehensive income and expenditure statement	-	-	-	0
<b>Adjustment primarily involving the financial instruments adjustment account:</b>				
Amount by which finance costs charged to the comprehensive income and expenditure statement are different from finance costs chargeable in the year in accordance with statutory requirements	(175)	-	-	175
<b>Adjustments primarily involving the pensions reserve:</b>				
Reversal of items relating to retirement benefits debited or credited to the comprehensive income and expenditure account	52,580	-	-	(52,580)
Employer's pension contributions and direct payments to pensioners payable in the year	(29,240)	-	-	29,240
<b>Adjustments primarily involving the accumulated absences account:</b>				
Amount by which officer remuneration charged to the comprehensive income and expenditure statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	796	-	-	(796)
<b>Total adjustments</b>	<b>38,314</b>	<b>1,105</b>	<b>1,152</b>	<b>(40,571)</b>

# NOTES TO THE ACCOUNTS

	Usable reserves			
	General fund balance	Capital receipts reserve	Capital grants unapplied	Movement in unusable reserves
<b>2018/19</b>	£000	£000	£000	£000
<b>Adjustments primarily involving the capital adjustment account</b>				
<b><i>Reversal of items debited or credited to the comprehensive income and expenditure statement:</i></b>				
Charges for depreciation and impairment of non current assets	25,438	-	-	(25,438)
Revaluation losses on property, plant and equipment	4,583	-	-	(4,583)
Capital grants and contributions applied	(17,428)	-	-	17,428
Revenue expenditure funded from capital under statute	10,004	-	-	(10,004)
Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the comprehensive income and expenditure statement	244	-	-	(244)
<b><i>Insertion of items not debited or credited to the comprehensive income and expenditure statement:</i></b>				
Statutory provision for the financing of capital investment	(9,216)	-	-	9,216
Capital expenditure charged against the general fund	(606)	-	-	606
<b>Adjustments primarily involving the capital grants unapplied account:</b>				
Capital grants and contributions unapplied credited to the comprehensive income and expenditure statement	(3,137)	-	3,137	0
Application of grants to capital financing transferred to the capital adjustment account	-	-	(2,768)	2,768
<b>Adjustments primarily involving the capital receipts reserve:</b>				
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the comprehensive income and expenditure statement	(171)	171	-	0
Transfer from deferred capital receipts reserve upon receipt of cash	-	-	-	0
<b>Adjustments primarily involving the deferred capital receipts reserve:</b>				
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the comprehensive income and expenditure statement	-	-	-	0
<b>Adjustment primarily involving the financial instruments adjustment account:</b>				
Amount by which finance costs charged to the comprehensive income and expenditure statement are different from finance costs chargeable in the year in accordance with statutory requirements	(175)	-	-	175
<b>Adjustments primarily involving the pensions reserve:</b>				
Reversal of items relating to retirement benefits debited or credited to the comprehensive income and expenditure account	60,540	-	-	(60,540)
Employer's pension contributions and direct payments to pensioners payable in the year	(27,420)	-	-	27,420
<b>Adjustments primarily involving the accumulated absences account:</b>				
Amount by which officer remuneration charged to the comprehensive income and expenditure statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(379)	-	-	379
<b>Total adjustments</b>	<b>42,277</b>	<b>171</b>	<b>369</b>	<b>(42,817)</b>

## NOTES TO THE ACCOUNTS

### 7. MOVEMENT IN RESERVES

This note sets out the amounts set aside from the general fund into reserves to provide financing for future expenditure plans.

	<b>Balance at 1st Apr 2018 £000</b>	Movement in 2018/19	<b>Balance at 31st Mar 2019 £000</b>	Movement in 2019/20	<b>Balance at 31st Mar 2020 £000</b>
Balances held by schools under a scheme of delegation	(2,868)	1,752	(1,116)	1,750	634
Other Education and Leisure	(335)	(745)	(1,080)	(620)	(1,700)
Hillside Secure Centre-equalisation	(1,687)	595	(1,092)	818	(274)
Other Social Services	(954)	(210)	(1,164)	(210)	(1,374)
Environment	(3,398)	(491)	(3,889)	(458)	(4,347)
Finance and Chief Executive	(2,666)	239	(2,427)	443	(1,984)
Accommodation	(2,485)	211	(2,274)	-	(2,274)
Treasury management	(5,755)	(1,071)	(6,826)	(813)	(7,639)
Housing warranties	(220)	-	(220)	-	(220)
Landfill site	(971)	(34)	(1,005)	(7)	(1,012)
Insurance	(6,619)	(2,424)	(9,043)	2,392	(6,651)
Fire Authority	(31)	21	(10)	10	0
Waste	(393)	-	(393)	-	(393)
ERVR transistional	(6,074)	1,256	(4,818)	282	(4,536)
Members community fund	(672)	125	(547)	156	(391)
Community resilience	(2,000)	-	(2,000)	-	(2,000)
Pantteg	(500)	-	(500)	-	(500)
Joint committees	(199)	(120)	(319)	5	(314)
Corporate other	(750)	(41)	(791)	(226)	(1,017)
Corporate contingency	-	-	0	(2,269)	(2,269)
<b>Earmarked reserves</b>	<b>(38,577)</b>	<b>(937)</b>	<b>(39,514)</b>	<b>1,253</b>	<b>(38,261)</b>
Capital	(912)	-	(912)	1	(911)
General fund	(19,980)	(988)	(20,968)	1,047	(19,921)
<b>GRAND TOTAL</b>	<b>(59,469)</b>	<b>(1,925)</b>	<b>(61,394)</b>	<b>2,301</b>	<b>(59,093)</b>

## NOTES TO THE ACCOUNTS

<b>Earmarked reserves</b>	<b>2019/20</b> <b>£000</b>
<b>Education, Leisure and Lifelong Learning</b>	
Schools	634
Education equalisation	(1,373)
Other	(327)
<b>Education, Leisure and Lifelong Learning</b>	<b>(1,066)</b>
<b>Social Services and Health</b>	
Hillside general	(274)
Other Social Services	(1,374)
<b>Social Services and Health</b>	<b>(1,648)</b>
<b>Environment</b>	
Environment equalisation	(752)
Local development Plan	(181)
Winter maintenance	(754)
Other	(662)
Vehicle	(1,906)
General	(92)
<b>Environment</b>	<b>(4,347)</b>

## NOTES TO THE ACCOUNTS

<b>Earmarked reserves</b>	<b>2019/20</b>
	<b>£000</b>
<b>Finance and Chief Executive's</b>	
IT renewals fund	(844)
Corporate equalisation	(535)
Election equalisation	(240)
Building capacity and capability	(197)
Other	(168)
	<hr style="border-top: 1px solid black;"/>
<b>Finance and Chief Executive's Reserves</b>	<b>(1,984)</b>
<b>Corporate issues</b>	
Accommodation	(2,274)
Treasury management	(7,639)
Housing warranties	(220)
Landfill site	(1,012)
Insurance - claims	(6,651)
Waste	(393)
ER VR transitional reserve	(4,536)
Members community fund	(391)
Communities resilience fund	(2,000)
Pantteg	(500)

# NOTES TO THE ACCOUNTS

		<b>£000</b>
<b>Corporate issues (continued)</b>		
Joint committees	This reserve is for Intermediate Care pooled fund, the Western Bay Safeguarding Board, Substance Misuse, SWTRA and Workways Regional Fund.	(314)
Other	This reserve will be used to fund costs relating to the Swansea Bay City Deal, income generation project work, and schools IT costs.	(1,017)
Corporate Contingency	To fund unforeseen future pressures in delivering the forward financial plan.	(2,269)
<b>Corporate issues</b>		<b>(29,216)</b>
<b>Total earmarked reserves</b>		<b>(38,261)</b>
<b>Capital reserves</b>	Revenue reserves earmarked for capital purposes.	(911)
<b>General reserve working balances</b>	Revenue reserve to fund non-specific future expenditure.	(19,921)
<b>Total reserves</b>		<b>(59,093)</b>

## 8. OTHER OPERATING EXPENDITURE

2018/19 £000		2019/20 £000
1,997	Community council precepts	2,044
18,324	Precepts and levies (Police and Fire)	19,659
73	(Gains)/losses on the disposal of non current assets	100
<b>20,394</b>	<b>Total</b>	<b>21,803</b>

## NOTES TO THE ACCOUNTS

### 9. FINANCING AND INVESTMENT INCOME AND EXPENDITURE

2018/19 £000		2019/20 £000
10,859	Interest payable and similar charges	10,813
11,350	Pension interest cost and expected return on pension assets	11,980
279	Changes in impairment loss allowance	310
(509)	Interest receivable and similar income	(497)
<b>21,979</b>	<b>Total</b>	<b>22,606</b>

### 10. TAXATION AND NON SPECIFIC GRANT

2018/19 £000		2019/20 £000
(85,420)	Council tax income	(89,714)
(45,383)	Non domestic rates	(45,752)
(166,733)	Non ring fenced government grants	(168,695)
(17,682)	Capital grants and contributions	(21,166)
<b>(315,218)</b>	<b>Total</b>	<b>(325,327)</b>

# NOTES TO THE ACCOUNTS

## 11. PROPERTY, PLANT AND EQUIPMENT

2019/20	Other land and buildings	Vehicles, plant, furniture and equipment	Infrastructure assets	Community assets	Surplus assets	Assets under construction	<b>Total PPE</b>	Service Concession in PPE
	£000	£000	£000	£000	£000	£000	<b>£000</b>	£000
<b>Cost or valuation</b>								
At 1st April 2019	438,362	31,327	399,046	701	14,002	2,065	<b>885,503</b>	18,563
additions	8,310	3,766	9,297	42	-	13,146	34,561	-
revaluation increases/(decreases) recognised in the revaluation reserve	15,796	-	-	-	-	-	15,796	-
revaluation increases/(decreases) recognised in the surplus/deficit on the provision of services	(11,491)	-	-	(53)	(1,767)	-	(13,311)	-
derecognition-disposals	(67)	(1,750)	-	-	-	-	(1,817)	-
derecognition-other	(12,561)	(4)	(1,320)	(43)	-	-	(13,928)	-
assets reclassified (to)/from held for sale	(1,411)	-	-	-	75	-	(1,336)	-
change in asset classification	419	-	-	-	1,605	(2,024)	0	-
<b>At 31st March 2020</b>	<b>437,357</b>	<b>33,339</b>	<b>407,023</b>	<b>647</b>	<b>13,915</b>	<b>13,187</b>	<b>905,468</b>	<b>18,563</b>
<b>Accumulated depreciation and impairment</b>								
At 1st April 2019	(45,979)	(19,149)	(115,314)	-	(65)	(4)	<b>(180,511)</b>	(890)
depreciation charge	(13,847)	(2,839)	(9,909)	-	(102)	-	(26,697)	(999)
depreciation written out to the revaluation reserve	734	-	-	-	244	-	978	-
depreciation written out to the surplus/deficit on the provision of services	2,180	-	-	-	1,760	-	3,940	-
impairment losses/(reversals) recognised in the revaluation reserve	-	-	-	-	-	-	0	-
impairment losses/(reversals) recognised in the surplus/deficit on the provision of services	-	-	-	-	-	-	0	-
recognition of depreciation on finance leases	-	-	-	-	-	-	0	-
depreciation written out to revaluation reserve on revaluation of finance leases	-	-	-	-	-	-	0	-
derecognition-disposals	-	1,698	-	-	-	-	1,698	-
derecognition-other	4,266	-	-	-	-	-	4,266	-
change in asset classification	1,973	-	-	-	(1,973)	-	0	-
<b>At 31st March 2020</b>	<b>(50,673)</b>	<b>(20,290)</b>	<b>(125,223)</b>	<b>0</b>	<b>(136)</b>	<b>(4)</b>	<b>(196,326)</b>	<b>(1,889)</b>
<b>Net book value</b>								
At 31st March 2020	386,684	13,049	281,800	647	13,779	13,183	<b>709,142</b>	16,674
At 31st March 2019	392,383	12,178	283,732	701	13,937	2,061	<b>704,992</b>	17,673

## NOTES TO THE ACCOUNTS

2018/19	Other land and buildings	Vehicles, plant, furniture and equipment	Infrastructure assets	Community assets	Surplus assets	Assets under construction	Total PPE	Service Concession in PPE
	£000	£000	£000	£000	£000	£000	£000	£000
<b>Cost or valuation</b>								
At 1st April 2018	390,683	30,650	392,394	695	10,691	45,692	<b>870,805</b>	18,563
additions	3,156	2,489	7,995	476	1,698	22,297	38,111	-
revaluation increases/(decreases) recognised in the revaluation reserve	(6,384)	-	-	(871)	(61)	-	(7,316)	-
revaluation increases/(decreases) recognised in the surplus/deficit on the provision of services	(8,633)	-	-	-	(2,226)	-	(10,859)	-
derecognition-disposals	(154)	(1,781)	-	-	-	-	(1,935)	-
derecognition - charged to the revaluation reserve	-	-	-	-	-	-	0	-
derecognition-other	(2,791)	(31)	(1,128)	(476)	(294)	-	(4,720)	-
assets reclassified (to)/from held for sale	(188)	-	-	-	1,605	-	1,417	-
change in asset classification	62,673	-	(215)	877	2,589	(65,924)	0	-
other movements in cost of valuation	-	-	-	-	-	-	0	-
<b>At 31st March 2019</b>	<b>438,362</b>	<b>31,327</b>	<b>399,046</b>	<b>701</b>	<b>14,002</b>	<b>2,065</b>	<b>885,503</b>	<b>18,563</b>
<b>Accumulated depreciation and impairment</b>								
At 1st April 2018	(40,774)	(18,574)	(105,576)	-	(37)	(4)	<b>(164,965)</b>	-
depreciation charge	(13,322)	(2,345)	(9,743)	-	(28)	-	(25,438)	(890)
depreciation written out to the revaluation reserve	1,750	-	-	-	20	-	1,770	-
depreciation written out to the surplus/deficit on the provision of services	4,088	-	-	-	2,264	-	6,352	-
derecognition - disposals	-	1,770	-	-	-	-	1,770	-
derecognition - other	-	-	-	-	-	-	0	-
change in asset classification	2,279	-	5	-	(2,284)	-	0	-
other movements in depreciation and impairment	-	-	-	-	-	-	0	-
<b>At 31st March 2019</b>	<b>(45,979)</b>	<b>(19,149)</b>	<b>(115,314)</b>	<b>0</b>	<b>(65)</b>	<b>(4)</b>	<b>(180,511)</b>	<b>(890)</b>
<b>Net book value</b>								
At 31st March 2019	392,383	12,178	283,732	701	13,937	2,061	<b>704,992</b>	17,673
At 31st March 2018	349,909	12,076	286,818	695	10,654	45,688	<b>705,840</b>	18,563

### Depreciation

The following useful lives have been used in the calculation of depreciation:

Land	Depreciation not applicable
Buildings	At least 20 years
Vehicles, plant, furniture and equipment	3 - 20 years
Infrastructure	40 years

# NOTES TO THE ACCOUNTS

## Effects of changes in estimates

During 2019/20, there have been no material changes made to the accounting estimates for property, plant and equipment.

## Revaluations

The Council carries out a rolling programme that ensures that all property, plant and equipment required to be measured at fair value is revalued at least every five years. All valuations are carried out internally. Valuations of land and buildings is carried out in accordance with the methodologies and basis for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors. Valuations of vehicles, plant, furniture and equipment is based on historic cost.

The outbreak of the Covid-19 pandemic has impacted the global economy and property markets have experienced significantly lower activity. As at 31 March 2020, there was a shortage of market evidence for comparison purposes, to inform the valuations for surplus assets of £429,000 and assets held for sale of £5,368,000. The Council's internal valuer therefore reported the valuations of these assets on the basis of 'material valuation uncertainty' as per the RICS Red Book Global Standards. Consequently, less certainty and a higher degree of caution should be attached to the valuations. It is currently not possible to quantify the effect of this material uncertainty but it is the opinion of the valuer that the valuations are as reliable as they can be in the current circumstances. These asset classes will be kept under regular review and re-valued when the effects of COVID-19 on the property market are known.

## NOTES TO THE ACCOUNTS

### 12. FINANCIAL INSTRUMENTS

#### Categories of financial instruments

The following categories of financial instrument are carried in the balance sheet:

2019/20	Long term (Non-current)		Short term (Current)	
	Investments	Debtors	Investments	Debtors
	31st Mar 2020 £000	31st Mar 2020 £000	31st Mar 2020 £000	31st Mar 2020 £000
	Financial Assets			
Amortised cost	86	1,262	56,541	39,080
<b>Total financial assets</b>	<b>86</b>	<b>1,262</b>	<b>56,541</b>	<b>39,080</b>

	Long term (Non-current)		Short term (Current)	
	Borrowings	Creditors	Borrowings	Creditors
	31st Mar 2020 £000	31st Mar 2020 £000	31st Mar 2020 £000	31st Mar 2020 £000
	Financial liabilities			
Amortised cost	(297,098)	(16,264)	(13,697)	(42,048)
<b>Total financial liabilities</b>	<b>(297,098)</b>	<b>(16,264)</b>	<b>(13,697)</b>	<b>(42,048)</b>

2018/19	Long term (Non-current)		Short term (Current)	
	Investments	Debtors	Investments	Debtors
	31st Mar 2019 £000	31st Mar 2019 £000	31st Mar 2019 £000	31st Mar 2019 £000
	Financial Assets			
Amortised cost	86	1,353	55,135	29,995
<b>Total financial assets</b>	<b>86</b>	<b>1,353</b>	<b>55,135</b>	<b>29,995</b>

	Long term (Non-current)		Short term (Current)	
	Borrowings	Creditors	Borrowings	Creditors
	31st Mar 2019 £000	31st Mar 2019 £000	31st Mar 2019 £000	31st Mar 2019 £000
	Financial liabilities			
Amortised cost	(275,803)	(18,601)	(10,638)	(48,831)
<b>Total financial liabilities</b>	<b>(275,803)</b>	<b>(18,601)</b>	<b>(10,638)</b>	<b>(48,831)</b>

Financial liabilities and financial assets represented by loans and receivables are carried in the balance sheet at principal plus accrued interest. Accrued interest is included within the current values above as it is effectively payable or receivable within one year.

## NOTES TO THE ACCOUNTS

The debtors position differs from that reported in the balance sheet as the debts relating to council taxation do not meet the definition of a financial instrument.

### Income, expenses, gains and losses

	<b>Surplus or deficit on the provision of services</b>	
	<b>31st Mar 2020 £000</b>	<b>31st Mar 2019 £000</b>
Net gains / losses on:		
Financial liabilities measured at amortised cost	10,813	10,859
<b>Total net gains/losses</b>	<b>10,813</b>	<b>10,859</b>
<b>Interest expense</b>	<b>(497)</b>	<b>(509)</b>

### Fair values of assets and liabilities

Financial liabilities and financial assets represented by loans and receivables are carried on the balance sheet at amortised cost. The fair value of the loans and receivables and financial liabilities is determined by calculating the net present value (NPV) of future cash flows, which provides an estimate of the value of payments in the future as at 31<sup>st</sup> March 2020, using the following assumptions:

- For loans from the PWLB and other loans payable, borrowing rates from the PWLB have been applied to provide the fair value under PWLB debt redemption procedures.
- For loans receivable prevailing benchmark market rates have been used to provide the fair value.
- No early repayment or impairment is recognised.
- Where an instrument has a maturity of less than 12 months or is a trade or other receivable the fair value is taken to be the carrying amount or the billed amount.
- The fair value of trade and other receivables is taken to be the invoiced or billed amount.

The discount rate used in the NPV calculation is equal to the current rate in relation to the same instrument from a comparable lender and is the rate applicable in the market as at 31<sup>st</sup> March 2020, for an instrument with the same duration. Where it is difficult to obtain the rate for an instrument with identical features in an active market then the prevailing rate of a similar instrument with a published market rate has been used as the discount factor.

## NOTES TO THE ACCOUNTS

The values calculated are as follows:

	31st Mar 2020		31st Mar 2019	
	Carrying amount £000	Fair value £000	Carrying amount £000	Fair value £000
PWLB debt	(241,804)	(272,659)	(217,771)	(262,007)
Non-PWLB debt	(64,500)	(92,833)	(64,000)	(96,780)
Non-PWLB debt temporary borrowing	(1,568)	(1,568)	(1,553)	(1,553)
<b>Total debt</b>	<b>(307,872)</b>	<b>(367,060)</b>	<b>(283,324)</b>	<b>(360,340)</b>
<b>Long term creditors</b>	(16,264)	(16,264)	(18,601)	(18,601)

### 31<sup>st</sup> March 2020 – Debt

The fair value of the liabilities is higher than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest payable is higher than the prevailing rates available for similar loans in the market at the balance sheet date. This shows a notional future loss, based on economic conditions at 31<sup>st</sup> March 2020, arising from a commitment to pay interest to lenders above market rates.

Fair value of assets:

	31st Mar 2020		31st Mar 2019	
	Carrying amount £000	Fair value £000	Carrying amount £000	Fair value £000
Loans and receivables	56,500	56,500	55,100	55,100
Long term debtors	1,262	1,262	1,353	1,353

### 13. DEBTORS

31st Mar 2019 £000		31st Mar 2020 £000
16,180	Central government bodies	23,746
3,085	Other local authorities	1,813
4,383	NHS bodies	3,461
10,158	Other entities and individuals	12,898
3,259	Payments in advance	4,561
(4,611)	Less provision for impairment loss	(4,990)
<b>32,454</b>	<b>Total</b>	<b>41,489</b>

## NOTES TO THE ACCOUNTS

### 14. DEBTORS FOR LOCAL TAXATION

Included within the total debtors figure above are debts relating to the collection of local taxation, as adjusted for those that are unlikely to be collected.

31st Mar 2019 £000		31st Mar 2020 £000
1,432	Less than one year	1,480
2,158	More than one year	2,127
(1,131)	Less provision for impairment loss	(1,198)
<b>2,459</b>	<b>Total</b>	<b>2,409</b>

### 15. CASH AND CASH EQUIVALENTS

The balance of cash and cash equivalents is made up of the following elements:

31st Mar 2019 £000		31st Mar 2020 £000
94	Cash held by the Authority	110
3,413	Bank current accounts	3,193
<b>3,507</b>	<b>Total</b>	<b>3,303</b>

### 16. ASSETS HELD FOR SALE

	Current Assets	
	2018/19 £000	2019/20 £000
<b>Balance outstanding at start of year</b>	5,129	3,536
Assets newly classified as held for sale:		
Property, plant and equipment	188	3,100
Revaluation losses	(106)	(6)
Revaluation gains	10	1,589
Assets declassified as held for sale:		
Property, plant and equipment	(1,605)	(1,764)
Assets sold	(80)	(1,087)
<b>Balance outstanding at year end</b>	<b>3,536</b>	<b>5,368</b>

## NOTES TO THE ACCOUNTS

### 17. CREDITORS

31st Mar 2019 £000		31st Mar 2020 £000
(5,225)	Central government bodies	(7,923)
(6,904)	Other local authorities	(5,860)
(486)	NHS bodies	(82)
(33,914)	Other entities and individuals	(26,077)
(2,302)	Receipts in advance	(2,106)
<b>(48,831)</b>	<b>Total</b>	<b>(42,048)</b>

### 18. PROVISIONS

#### Long term provisions

	Injury and damage compensation claims £000	Other provisions- housing warranty £000	Total £000
<b>Balance at 1st April 2018</b>	(3,441)	(923)	(4,364)
Net transfer from	1,293	-	1,293
<b>Balance at 31st March 2019</b>	(2,148)	(923)	(3,071)
Net transfer from	(222)	-	(222)
<b>Balance at 31st March 2020</b>	<b>(2,370)</b>	<b>(923)</b>	<b>(3,293)</b>

#### Short term provisions

	Injury and Damage Compensation Claims £000	Other provisions- redundancy £000	Total £000
<b>Balance at 1st April 2018</b>	(1,387)	(594)	(1,981)
Net transfer from	132	594	726
Net transfer (to)	(1)	(766)	(767)
<b>Balance at 31st March 2019</b>	(1,256)	(766)	(2,022)
Net transfer from	38	766	804
Net transfer (to)	-	(325)	(325)
<b>Balance at 31st March 2020</b>	<b>(1,218)</b>	<b>(325)</b>	<b>(1,543)</b>

#### Long and short term - injury and damage compensation claims

This provision covers the estimated cost of settling all the outstanding insurance claims of the Council that existed at 31<sup>st</sup> March 2020.

## NOTES TO THE ACCOUNTS

### Long term - other provisions – housing warranties

This long term provision has been set aside in recognition of the warranties and commitments relating to potential liabilities following the transfer of housing services in 2010/11. The provision reflects the costs likely to be incurred in future years.

### Short term - other provisions – redundancy

The Council undertook an exercise to seek volunteers for voluntary redundancy as part of the Council's savings strategy and in line with the Council's desire to avoid compulsory redundancy as far as is possible. Many of those who finished left the Council before the 31<sup>st</sup> March. However, there were some agreements to leave after this date and accounting regulations require the Council to account for the costs in the year that the agreement was made. A charge has been made to this year's individual revenue accounts, for the cost of these leaving during next year, with this provision being set up to meet the costs when the individuals actually leave.

## 19. USABLE RESERVES

Movements in the Council's usable reserves are detailed in the movement in reserves statement and summarised below:

31st Mar 2019 £000		31st Mar 2020 £000
(61,394)	Earmarked and general reserve working balance	(59,093)
(10,477)	Unapplied grants	(11,629)
(6,971)	Usable capital receipts	(8,076)
<b>(78,842)</b>	<b>Total</b>	<b>(78,798)</b>

## 20. UNUSABLE RESERVES

31st Mar 2019 £000		31st Mar 2020 £000
(78,299)	Revaluation reserve	(91,441)
(292,429)	Capital adjustment account	(281,012)
1,840	Financial instruments adjustment account	1,665
513,753	Pensions reserve	495,303
(15)	Deferred capital receipts reserve	(15)
3,876	Accumulated absences account	4,672
<b>148,726</b>	<b>Total</b>	<b>129,172</b>

# NOTES TO THE ACCOUNTS

## Revaluation reserve

The revaluation reserve contains the gains made by the Council arising from increases in the value of its property, plant and equipment. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost,
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.

The reserve contains only revaluation gains accumulated since 1<sup>st</sup> April 2007, the date that the reserve was created. Accumulated gains arising before that date are consolidated into the balance on the capital adjustment account.

2018/19		Revaluation reserve	2019/20	
£000	£000		£000	£000
	(85,625)	<b>Balance at 1st April</b>		(78,299)
(3,412)		Upward revaluation of assets	(18,953)	
8,979		Downward revaluation of assets and impairment losses not charged to the surplus/deficit on the provision of services	618	
-		Impairment losses on non-current assets	-	
	5,567	Surplus or deficit on revaluation of non-current assets not posted to the surplus or deficit on the provision of services		(18,335)
1,597		Difference between fair value depreciation and historical cost depreciation	5,154	
162		Accumulated gains on assets sold or scrapped	39	
	1,759	Amount written off to the capital adjustment account		5,193
	<b>(78,299)</b>	<b>Balance at 31st March</b>		<b>(91,441)</b>

## Capital adjustment account

The capital adjustment account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the comprehensive income and expenditure statement (with reconciling postings from the revaluation reserve to convert fair value figures to a historical cost basis). The account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and enhancement.

## NOTES TO THE ACCOUNTS

The account also contains revaluation gains accumulated on property, plant and equipment before 1<sup>st</sup> April 2007, the date that the revaluation reserve was created to hold such gains. Note 6 provides details of the source of all the transactions posted to the account, apart from those involving the revaluation reserve.

2018/19		Capital adjustment account	2019/20	
£000	£000		£000	£000
	(300,921)	<b>Balance at 1st April</b>		(292,429)
25,438		Reversal of items relating to capital expenditure debited or credited to the CIES:		
		Charges for depreciation and impairment of non current assets	26,697	
4,583		Revaluation losses on property, plant and equipment	9,351	
10,004		Revenue expenditure funded from capital under statute	14,232	
244		Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the comprehensive income and expenditure statement	1,205	
	40,269 (1,759)	Adjusting amounts written out of the revaluation reserve		51,485 (5,193)
	(262,411)	Net written out amount of the cost of non current assets consumed in the year		(246,137)
(20,196)		Capital financing applied in the year:		
		Application of grants to capital financing from the capital grants unapplied account	(24,684)	
(9,216)		Statutory provision for the financing of capital investment charged against the general fund	(10,009)	
(606)		Capital expenditure charged against the general fund	(182)	
	(30,018)	Use of capital receipts reserve to repay loans	-	(34,875)
-		Deferred sale proceed to comprehensive income and expenditure account	-	
	0			0
	<b>(292,429)</b>	<b>Balance at 31st March</b>		<b>(281,012)</b>

## NOTES TO THE ACCOUNTS

### Financial instruments adjustment account

The financial instruments adjustment account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions. The Council uses the account to release premiums and discounts paid which were received on the early redemption of loans. Over time, the premiums are posted back to the general fund balance in accordance with statutory arrangements for spreading the effect on council tax. In the Council's case, this period is the unexpired term that was outstanding on the loans when they were redeemed. As a result the balance of the premiums at 31<sup>st</sup> March 2019 will be charged to the general fund until 2055.

2018/19		Financial instruments adjustment	2019/20	
£000	£000		£000	£000
(175)	2,015	<b>Balance at 1st April</b> Proportion of premiums incurred in previous financial years to be charged against the general fund balance in accordance with statutory	(175)	1,840
	(175)			(175)
	<b>1,840</b>	<b>Balance at 31st March</b>		<b>1,665</b>

### Pensions Reserve

The pensions reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Council accounts for post-employment benefits in the comprehensive income and expenditure statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the pensions reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2018/19 £000	Pension reserve	2019/20 £000
450,183	<b>Balance at 1st April</b>	513,753
30,450	Actuarial (gains) or losses on pensions assets and liabilities	(41,790)
60,540	Reversal of items relating to retirement benefits debited or credited to the surplus or deficit on the provision of services in the comprehensive income and expenditure statement	52,580
(27,420)	Employer's pensions contributions and direct payments to pensioners payable in the year	(29,240)
<b>513,753</b>	<b>Balance at 31st March</b>	<b>495,303</b>

## NOTES TO THE ACCOUNTS

### Deferred capital receipts reserve

The deferred capital receipts reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Council does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the capital receipts reserve.

### Accumulated absences account

The accumulated absences account absorbs the differences that would otherwise arise on the general fund balance from accruing for compensated absences earned but not taken in the year, that is, annual leave entitlement carried forward at 31<sup>st</sup> March. Statutory arrangements require that the impact on the general fund balance is neutralised by transfers to or from the account.

2018/19		Accumulated absences account	2019/20	
£000	£000		£000	£000
(4,255)	4,255	<b>Balance at 1st April</b>	(3,876)	3,876
3,876		Settlement or cancellation of accrual made at the end of the preceding year		
		Amounts accrued at the end of the current year	4,672	
	(379)	Amount by which officer remuneration charged to the CIES on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements		796
	<b>3,876</b>	<b>Balance at 31st March</b>		<b>4,672</b>

## 21. CASH FLOW STATEMENT – OPERATING ACTIVITIES

- a. Adjustments to net surplus or deficit on the provision of services for non-cash movements

2018/19 £000		2019/20 £000
25,438	Depreciation and impairment on non current assets	26,697
4,583	Revaluation losses on property, plant and equipment	9,351
135	(Increase)/decrease in long term debtors	91
7,469	(Increase)/decrease in short term debtors	(9,035)
(25)	(Increase)/decrease in inventories	(62)
(12,732)	Increase/(decrease) in short term creditors	(6,783)
(6,027)	Increase/(decrease) in long term creditors	(2,337)
41	Increase/(decrease) in short term provisions	(479)
(1,293)	Increase/(decrease) in long term provisions	222
244	Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the CIES	1,205
33,120	Increase/ (decrease) in pension liability	23,340
4,856	Other non-cash items charged to net surplus/deficit on the provision of services	9,614
<b>55,809</b>		<b>51,824</b>

## NOTES TO THE ACCOUNTS

- b. Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities

2018/19 £000		2019/20 £000
171	Proceeds from the sale of property, plant and equipment	1,105
17,428	Other receipts from investing activities	21,475
<b>17,599</b>		<b>22,580</b>

### 22. CASH FLOW STATEMENT – INVESTING ACTIVITIES

2018/19 £000		2019/20 £000
(38,111)	Purchase of property, plant and equipment	(34,561)
(2,009,880)	Purchase of short term and long term investments	(4,964,342)
171	Proceeds from the sale of property, plant and equipment	1,105
2,015,780	Proceeds from short term and long term investments	4,962,942
17,428	Other receipts from investing activities	21,475
<b>(14,612)</b>	<b>Net cash flows from investing activities</b>	<b>(13,381)</b>

### 23. CASH FLOW STATEMENT – FINANCING ACTIVITIES

2018/19 £000		2019/20 £000
21,311	Cash receipts of short and long term borrowing	30,516
(5,184)	Repayments of short and long term borrowing	(5,968)
<b>16,127</b>	<b>Net cash flows from financing activities</b>	<b>24,548</b>

The financing activities relate to non-cash changes. The financing cash flows can be further split between short and long term borrowing as follows:

	Long term £000	Short term £000	Total £000
Cash receipts	(30,500)	(16)	(30,516)
Repayments	-	5,968	5,968
<b>Net cash flows from financing activities</b>	<b>(30,500)</b>	<b>5,952</b>	<b>(24,548)</b>

### 24. AGENCY SERVICES

#### South Wales Trunk Road Agency

The Council performs agency work on trunk roads in South and West Wales on behalf of the Welsh Government and the expenditure is fully reimbursed. The financial activity relating to this contract is not included in the comprehensive income and expenditure statement.

## NOTES TO THE ACCOUNTS

### 25. POOLED BUDGETS

#### **Community equipment store – Health, Neath Port Talbot Council and the City and Country of Swansea**

Neath Port Talbot Council is party to a pooled arrangement with the Swansea Bay University Health Board and the City and County of Swansea Council. This arrangement is led by the City and County of Swansea.

The agreement for this pool is that the host partner shall retain operational responsibility for any costs, expenses or liabilities in excess of the pooled fund at any time during its existence, other than where these have been incurred with the express agreement of the partners. Where this agreement has been made, the partners are jointly responsible in the proportions of their respective contributions to the pool.

2018/19			2019/20	
£000	£000		£000	£000
(354)		Funding provided to the pooled		
(705)		Grant	(526)	
(470)		City and County of Swansea	(624)	
(1,175)		Neath and Port Talbot Council	(351)	
		The Health Board	(1,525)	
	(2,704)	In year contributions		(3,026)
	(2,704)	Total income		(3,026)
	2,333	Expenditure met from the pooled budget:		2,233
	(371)	Net (surplus)/deficit arising on the pooled budget during the year		(793)
	(74)	Authority share of the net (surplus)/deficit arising on the pooled budget		(111)

#### **Intermediate Care – Neath Port Talbot Council and Health**

Neath Port Talbot Council is host to a pooled arrangement with the Health Board, which covers arrangements to plan and arrange provision of adult and older people's services.

The arrangement for this pool is that the partners shall be jointly responsible, in accordance with the funding agreement for any costs, claims, expenses or liabilities incurred in accordance with the terms of the pool agreement. Also, any underspend will be put into a ring-fenced reserve or distributed to partners as agreed by the partnership board.

## NOTES TO THE ACCOUNTS

2018/19			2019/20	
£000	£000		£000	£000
(2,881)		Funding provided to the pooled	(2,728)	
(2,511)		Neath and Port Talbot Council	(2,579)	
	(5,392)	The Health Board		
		Total contributions		(5,307)
	5,392	Expenditure met from the pooled		5,280
		budget:		
	0	Net (surplus)/deficit arising on the		(27)
		pooled budget during the year		
	0	Authority share of the net		(27)
		(surplus)/deficit arising on the pooled		
		budget		

### 26. MEMBERS REMUNERATION

The Council paid the following amounts to members of the Council during the year, including on-costs for national insurance and pensions.

2018/19 £000		2019/20 £000
1,329	Basic and senior salaries	1,342
7	Expenses	6
<b>1,336</b>	<b>Total</b>	<b>1,348</b>

### 27. OFFICERS REMUNERATION

The Council is required to provide details on a range of remuneration issues, such as the median remuneration for all employees compared to the Chief Executive, the amounts earned by senior officers, salary costs greater than £60,000 and the cost and number of any exit packages. As the effect of including voluntary aided schools is not material, the information prepared for the remuneration notes includes the staff employed at the voluntary aided faith schools in the area, which are:

- Alderman Davies Church in Wales Primary
- Bryncoch Church in Wales Primary
- St Therese's Catholic Primary
- St Joseph's Catholic Primary, Infants and Junior schools
- St Joseph's Comprehensive.

The Accounts and Audit Regulations (Wales) 2014 introduced the requirement for the statement of accounts to include a ratio showing the remuneration of the Council's highest paid officer, its Chief Executive, compared to the median remuneration of all employees, which is £23,369. The ratio is:

	Pay multiple
Median employee earnings : Chief Executive's earnings	1 : 6.10

## NOTES TO THE ACCOUNTS

The remuneration paid to the Council's senior employees is as follows:

		Salary, fees and allowances £	Expenses allowances £	Employers pension contribution £	Total £
Chief Executive Mr Steven J Phillips	2019/20	142,485	-	25,647	168,132
	2018/19	136,952	-	24,651	161,603
Director of Education, Leisure & Lifelong Learning	2019/20	115,277	-	20,750	136,027
	2018/19	113,017	-	20,343	133,360
Director of Environment	2019/20	** 26,150	-	4,707	30,857
	2019/20	* 89,288	-	-	89,288
	2018/19	113,017	-	-	113,017
Director of Social Services, Health & Housing	2019/20	110,037	-	-	110,037
	2018/19	105,222	-	-	105,222
Director of Finance and Corporate Services	2019/20	115,277	-	-	115,277
	2018/19	113,017	-	-	113,017
Assistant Chief Executive & Digital Officer	2019/20	91,179	-	16,412	107,591
	2018/19	87,210	-	15,698	102,908

The Employers pension contribution of 18% (18% in 2018/19) excludes any deficit contribution to the Fund and represents the normal contribution required for the year. No contribution cost is included when an officer has left the employers pension scheme.

The figures do not include any remuneration for the Chief Executive in his role as returning officer. The amount paid to the Chief Executive in 2019/20 was £9,500 (2018/19 £165), which is based on rates defined by the respective election bodies.

The Director of Environment post was filled by appointment on 3<sup>rd</sup> January 2020 after the retirement of the former Director of Environment. There are two lines showing for the Director of Environment to show the pay of the \*\*newly appointed Director, followed by the figures of the \*retiring Director.

The number of other staff employed by the Council, including head teachers, receiving more than £60,000 remuneration for the year, excluding employer's pension contributions, is listed below, in bands of £5,000. The number of employees has increased in 2019/20 due to Head Teachers remuneration exceeding the threshold following their pay award.

## NOTES TO THE ACCOUNTS

			Number of employees	
			2019/20	2018/19
£60,000	-	£64,999	43	24
£65,000	-	£69,999	20	15
£70,000	-	£74,999	7	10
£75,000	-	£79,999	7	8
£80,000	-	£84,999	10	4
£85,000	-	£89,999	2	1
£90,000	-	£94,999	-	4
£95,000	-	£99,999	3	1
£100,000	-	£104,999	-	1
£105,000	-	£109,999	1	-
			<b>93</b>	<b>68</b>

As a result of a voluntary redundancy scheme in 2019/20, a number of additional employees received remuneration above £60,000. These individuals were paid the following amounts:

			Number of employees	
			2019/20	2018/19
£60,000	-	£64,999	2	1
£65,000	-	£69,999	-	2
£70,000	-	£74,999	1	1
£80,000	-	£84,999	-	1
£90,000	-	£94,999	1	1
			<b>4</b>	<b>6</b>

The numbers of exit packages with total cost per band and total cost of the compulsory and other redundancies are set out in the table below.

Exit Package cost band	Number of compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band	
	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19
							£000	£000
£0 - £20,000	7	8	37	67	44	75	392	702
£20,001 - £40,000	-	2	14	35	14	37	369	965
£40,001 - £60,000	-	-	4	4	4	4	199	194
£60,001 - £100,000	-	-	2	3	2	3	166	240
<b>Total</b>	<b>7</b>	<b>10</b>	<b>57</b>	<b>109</b>	<b>64</b>	<b>119</b>	<b>1,126</b>	<b>2,101</b>

The Council continues to minimise compulsory redundancy as far as is possible by using alternatives such as voluntary redundancy and redeployment to alternative employment. Those who left under either voluntary or compulsory redundancy received redundancy payments in line with the Council's scheme and where eligible, accessed their pensions.

## NOTES TO THE ACCOUNTS

### 28. EXTERNAL AUDIT COSTS

The Council has incurred the following costs in relation to the audit of the statement of accounts, certification of grant claims and statutory inspections provided by the Council's external auditors:

2018/19 £000		2019/20 £000
176	Fees payable to Wales Audit Office for external audit services carried out by the appointed auditor for the year	177
100	Fees payable to Wales Audit Office for statutory work carried out under the local government measure	100
46	Fees payable to Wales Audit Office for the certification of grant claims and returns for the year	45
<b>322</b>	<b>Total</b>	<b>322</b>

### 29. GRANT INCOME

The Council credited the following grants and contributions to the comprehensive income and expenditure statement:

Restated 2018/19 £000	Grant income	2019/20 £000
	<b>Credited to taxation and non specific grant income</b>	
166,733	Revenue Support Grant	168,695
50	Harbour Way peripheral development road (PDR)	-
-	Regeneration and town centre redevelopments	6,405
9,192	21st Century schools	5,852
700	Intermediate care fund	50
1,328	Local transport fund	320
652	Safe routes / Accident reduction measures	564
317	Port Talbot integrated transport hub	-
134	Coastal risk management projects	15
540	Active travel	521
-	Additional infrastructure funding	1,496
903	Collaborative change funding for waste	-
-	Flood prevention grants	9
2,495	Additional general capital grant	-
199	Flying start	7
510	Childcare offer capital grant	167
-	Additional Schools Funding	1,928
-	Hillside	2,000
-	Education Technology Grant	1,113
662	Other capital grants	719
<b>184,415</b>	<b>Total</b>	<b>189,861</b>

## NOTES TO THE ACCOUNTS

Restated 2018/19 £000	Grant income	2019/20 £000
	<b>Credited to services</b>	
1,428	Post 16	1,453
234	Youth	653
240	Active Young People	241
687	Childcare Offer	2,139
5,091	Regional Consortia School Improvement Grant (RCSIG)	5,181
869	Teachers Pension	1,827
125	LA Education Grant	2,715
5,156	Pupil Deprivation Grant	5,132
253	Pupil Deprivation Grant - Looked After Children	255
355	Rural Development Plan	294
2,731	Other Education Grants	1,638
2,493	Concessionary Bus Fares	2,394
107	Bus Services Grant	114
393	Local Transport fund	-
154	Other Highways Grants	121
1,944	Families First	1,912
354	Social Care Workforce Development	354
218	Youth Justice Board	411
3,655	Substance Misuse	3,076
3,812	Flying Start	3,807
-	Safe & Resilient Communities	1,494
157	Syrian Vulnerable Person Resettlement	152
1,132	Other Social Services Grants	505
877	Housing Benefit Admin	701
48,203	Mandatory Rent Allowances	44,447
454	Mandatory Rent Rebate	421
2,695	General Capital Grant for Housing Expenditure	4,245
188	Housing Energy Efficiency Grant	425
4,827	Supporting People	4,804
200	Recreation & Sport	177
1,663	Community Purposes	1,486
58	Single Environment Grant	-
2,206	Workways	2,483
767	Sustainable Waste	886
-	Enabling Natural Resources & Wellbeing	459
-	Schools Information Technology Grant	326
1,157	Other services grants	1,304
<b>94,883</b>	<b>Total</b>	<b>98,032</b>

# NOTES TO THE ACCOUNTS

## 30. RELATED PARTIES

The Council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

### Central government

Central government has significant influence over the general operations of the Council – it is responsible for providing the statutory framework, within which the Council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties, such as council tax bills and housing benefits. Grants and contributions received from government departments are set out in the note to the expenditure and funding analysis in note 5. Grant receipts are shown in note 29.

### Members

Members of the Council have direct control over the Council's financial and operating policies. The total paid to members in 2019/20, including on-costs, is shown in note 26.

Under the code of conduct incorporated in the Council's Constitution, members are required to record in the register of members interests any financial and other personal interests, together with any gift, hospitality, material interest or advantage. The register is open to inspection by the public and is available on an individual member basis on the Council Website.

Members of the Council serve on numerous outside bodies some of which either receive funding from the Council or issue levies and precepts to be paid by the Council. These payments are made with proper consideration of declarations of interest and relevant members do not take part in any discussion or decision relating to the grants.

### Officers

The Chief Executive of the Council and the former Director of Environment both terminated their appointments as unpaid directors of Baglan Bay Company Ltd and Coed Darcy Ltd in February 2020 and December 2019 respectively. Baglan Bay Ltd has been established to oversee the transformation of the former BP Baglan Bay petrochemicals plant into a multi-million pound employment site by St Modwen, who is one of the UK's leading regeneration specialists. Coed Darcy Ltd has responsibility for overseeing the development of the former BP site at Llandarcy.

The Chief Executive and Head of Legal Services are unpaid shareholder representatives on behalf of the Council with Neath Port Talbot Waste Management Ltd. The role does not involve any decision making on the day to day running of the Company.

# NOTES TO THE ACCOUNTS

The former Director of Environment, was a paid director of Neath Port Talbot Waste Management Company Ltd and Neath Port Talbot Recycling Ltd who provided waste disposal services to Neath Port Talbot County Borough Council.

The former Director of Environment was a board member of the Neath Canal Company which oversees the running and development of the canal network within the Council's boundary.

The former Director of Environment was a board member of the Neath Port Authority which oversees the running and development of the Neath Estuary and Harbour.

## **Entities significantly influenced by the Council**

### Swansea Bay City Deal

The Swansea Bay City Deal is a £1.3bn investment in 11 major projects across the Swansea Bay City Region, which is made up of Carmarthenshire, Neath Port Talbot, Pembrokeshire and Swansea.

The Swansea Bay City Deal is being led by the four regional local authorities through a Joint Committee Agreement, together with non-voting partners, Swansea Bay and Hywel Dda University Health boards, Swansea University and the University of Wales Trinity Saint David.

Within the Joint Committee Agreement there is acknowledgement that all partners will contribute £50,000 per annum to support the central administrative functions of the programme. Neath Port Talbot Council contribution is fully paid up to 31<sup>st</sup> March 2020.

The City Deal is being funded, subject to the approval of project business cases by the UK Government, the Welsh Government, the public sector and private sector.

On the successful approval of project business cases the Accountable Body, on behalf of the Joint Committee, will release Government grant funding to Project Lead Authorities up to the maximum of the agreed allocated value. Grant values are subject to change, however this will be supported by a full business case and approval by the Joint Committee and both UK and Welsh Governments, as outlined within the Joint Committee Agreement

To date no grant funding has been receipted by Neath Port Talbot Council from the Accountable Body of the Swansea Bay City Deal.

### Waste

The Council owns a waste management company (Neath Port Talbot Waste Management Company Ltd) and relevant transactions and details are included in notes to the balance sheet.

The waste management company has a 100% shareholding in the operating company for the materials recycling plant (Neath Port Talbot Recycling Ltd), which stopped trading on 30<sup>th</sup> September 2019.

The Council paid waste management charges to NPT Recycling Ltd in 2019/20 on behalf of Neath Port Talbot CBC and Bridgend CBC of £4.544M (£9.025m in 2018/19) and received income from Bridgend CBC. The waste services provided by NPTRL was TUPE transferred into Neath Port Talbot Council on 1<sup>st</sup> October 2019.

# NOTES TO THE ACCOUNTS

## Celtic Leisure

The Council has contracted with Celtic Leisure to manage its indoor leisure activities and the Gwyn Hall. This body is a company limited by guarantee. The Council pays Celtic Leisure an annual management fee to run the service (excluding the structural maintenance of buildings) which for 2019/20 was £1.593m (£1.74m in 2018/19). There was £99,000 (£16,000 in 2018/19) outstanding balance owed by Celtic Leisure on 31<sup>st</sup> March 2020.

## 31. CAPITAL EXPENDITURE AND CAPITAL FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below, together with the resources that have been used to finance it.

2018/19 £000		2019/20 £000
	<b>Capital investment</b>	
38,111	Property, plant and equipment	34,561
5,284	Revenue expenditure funded from capital under	4,570
<b>43,395</b>		<b>39,131</b>
	<b>Sources of finance</b>	
(20,196)	Government grants and other contributions: Sums set aside from revenue	(24,684)
(606)	Direct revenue contributions and reserves	(182)
(22,593)	Loans	(14,265)
<b>(43,395)</b>		<b>(39,131)</b>

As at 31<sup>st</sup> March 2020, the Authority has entered into a number of contracts for the construction of Property, Plant and Equipment. The budgeted cost of these commitments for 2019/20 and future years are shown in the table below. There were no similar major commitments at 31<sup>st</sup> March 2019.

The major commitments are:

Major Capital Commitments	2020/21 £000	Future £000	Total £000
Coastal Risk Management Programme - Aberavon Promenade (Phase 2)	892	0	892
Crown Buildings Development	3,120	0	3,120
Replacement Comprehensive School at Cefn Saeson	10,763	9,388	20,151
	<b>14,775</b>	<b>9,388</b>	<b>24,163</b>

Where Capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the capital financing requirement (CFR), a measure of the capital expenditure incurred historically by the Council that has yet to be financed.

## NOTES TO THE ACCOUNTS

2018/19 £000		2019/20 £000
<b>(325,241)</b>	<b>Opening capital financing requirement</b>	<b>(338,618)</b>
(4,433)	Increase in underlying need to borrow (supported by government financial assistance)	(4,486)
(18,160)	Increase in underlying need to borrow (unsupported by government financial assistance)	(9,778)
9,216	Minimum revenue provision and prudential borrowing	10,009
<b>(338,618)</b>	<b>Closing capital financing requirement</b>	<b>(342,873)</b>

### 32. SERVICE CONCESSION

On 1<sup>st</sup> April 2012, the Council entered into a service concession arrangement with Tai Gwalia CYF to take over and operate the Council's long term care and short term respite care homes. As part of this arrangement, the Council transferred its existing care homes to Tai Gwalia CYF who have constructed two new residential care homes, Plas Bryn Rhosyn in Neath and Llys Y Seren in Port Talbot, on land owned by the Council. This arrangement is in place until 2037.

The agreement included the construction of two residential care homes with a commitment that the Council will purchase a guaranteed number of beds for the duration of the contract. The contract includes a series of events which could trigger termination of the contract. At the end of the contract the assets transfer into the ownership of the Council for no additional charge. The Council carries the non-current assets used under the contract on the balance sheet as service concession assets.

The following table shows the payments to be made under the service concession:

	Payment for services £000	Reimburse capital expenditure £000	Interest £000	Total £000
Payable:				
Within 1 year	5,240	90	162	5,492
Within 2 to 5 years	18,140	420	589	19,149
Within 6 to 10 years	18,213	691	571	19,475
Within 11 to 15 years	16,022	935	327	17,284
Years 16 to 17	9,613	461	44	10,118
<b>Total</b>	<b>67,228</b>	<b>2,597</b>	<b>1,693</b>	<b>71,518</b>

The future service liability for reimbursing capital expenditure is:

2018/19 £000		2019/20 £000
2,762	Balance outstanding at 1st April	2,682
(80)	Payments during the year	(85)
<b>2,682</b>		<b>2,597</b>

## NOTES TO THE ACCOUNTS

### 33. LEASES

#### Council as lessee

##### Finance leases

The Council has one finance lease recognised in its balance sheet.

31st Mar 2019 £000		31st Mar 2020 £000
3,305	Other land and buildings - asset value	3,232

The Council is committed to making minimum payments under these leases comprising settlement of the long term liability for the interest in the property acquired by the Council and finance costs that will be payable by the Council in future years, while the liability remains outstanding. The minimum lease payments are made up of the following amounts:

31st Mar 2019 £000		31st Mar 2020 £000
	<b>Finance lease liabilities</b>	
10	Current	11
865	Non current	855
875	Finance lease costs payable in future years	834
<b>1,750</b>	<b>Minimum lease payments</b>	<b>1,700</b>

These minimum lease payments will be payable over the following periods:

	Minimum lease payments		Finance lease liabilities	
	31st Mar 2019 £000	31st Mar 2020 £000	31st Mar 2019 £000	31st Mar 2020 £000
Not later than one year	52	52	10	11
Between 1 and 5 years	206	206	46	49
Later than 5 years	1,492	1,442	819	806
	<b>1,750</b>	<b>1,700</b>	<b>875</b>	<b>866</b>

#### Council as lessor

##### Operating lease

The Council currently leases out property under operating lease agreements ranging from indoor market units to shops, clubs, land, etc.

The lease income received in 2019/20 was £1.295m and in 2018/19 was £1.244m. The leases are short term by nature and future income streams will be affected by external factors, most noticeably economic conditions and therefore cannot be estimated with certainty.

# NOTES TO THE ACCOUNTS

## 34. PENSION SCHEMES ACCOUNTED FOR AS DEFINED CONTRIBUTION SCHEMES

Teachers employed by the Council are members of the Teachers' Pension Scheme, administered by the Department for Education. The Scheme provides teachers with specified benefits upon their retirement, and the Council contributes towards the costs by making contributions based on a percentage of members' pensionable salaries.

The Scheme is technically a defined benefit scheme. However, the Scheme is unfunded and the Department for Education uses a notional fund as the basis for calculating the employers' contribution rate paid by local authorities. The Council is not able to identify its share of underlying financial position and performance of the Scheme with sufficient reliability for accounting purposes. For the purposes of this statement of accounts, it is therefore accounted for on the same basis as a defined contribution scheme.

In 2019/20, the Council paid £9.699m to Teachers' Pensions in respect of teachers' retirement benefits, based on a new rate of 23.68% from 1<sup>st</sup> September 2019. The figures for 2018/19 were £7.608m and 16.48%, which was the effective rate to the 31<sup>st</sup> August 2019.

The Council is responsible for the costs of any additional benefits awarded upon early retirement outside of the terms of the teachers' scheme. These costs are accounted for on a discretionary basis within the defined benefit detailed in note 35.

## 35. DEFINED BENEFIT PENSION SCHEMES

### Participation in pension schemes

As part of the terms and conditions of employment of its officers, the Council makes contributions towards the cost of post-employment benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement. The Council participates in two post-employment schemes:

- the Local Government Pension Scheme, administered locally by the City and County of Swansea. This is a funded defined benefit final salary scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pensions' liabilities with investment assets. Benefits earned up to 31<sup>st</sup> March 2014 were linked to final salary, with benefits after this date based on a career average revalued earnings scheme.
- arrangements for the award of discretionary post-retirement benefits upon early retirement – this is an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. However, there is no investment assets built up to meet these pensions' liabilities, and cash has to be generated to meet actual pension payments as they eventually fall due.

The City and County of Swansea Pension Fund is operated under the regulatory framework for the Local Government Pension Scheme and the governance of the scheme is the responsibility of the City and County of Swansea Council. Policy is determined in accordance with the pension fund regulations.

# NOTES TO THE ACCOUNTS

The principal risks to the Council of the scheme are the longevity assumptions, statutory changes to the scheme, structural changes to the scheme, such as large-scale withdrawals, changes to inflation, bond yields and the performance of the equity investments held by the scheme. These are mitigated to a certain extent by the statutory requirements to charge to the general fund the amounts required by statute.

## **Discretionary post-retirement benefits**

Discretionary post-retirement benefits on early retirement are an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. There are no plan assets built up to meet these pension liabilities.

## **Transactions relating to post-employment benefits**

The cost of retirement benefits is recognised in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of post-employment/retirement benefits is reversed out of the general fund via the movement in reserves statement. The following transactions have been made in the comprehensive income and expenditure statement and the general fund balance via the movement in reserves statement during the year.

## **COVID-19 – Valuation of assets**

The outbreak of the Coronavirus (COVID-19) pandemic, has impacted global financial and property markets. Due to these market conditions, a material valuation uncertainty has been included by one of the pension fund investment managers in their year-end valuation report for the UK property fund they manage on behalf of the City and County of Swansea Pension Fund. The specific wording included in their report is “As at 31st March 2020, RICS (Royal Institute of Chartered Surveyors) have advised there is currently material valuation uncertainty of UK Real Estate Funds due to market conditions.”

The total value of this fund as at 31st March 2020 was is £51.3m and Neath Port Talbot Council’s share of this fund amounts to £16.4m. As NPT’s share of the property fund is material and as assets make up part of the net liability, this means that overall net liability is similarly uncertain

## **McCloud**

During 2019, the Supreme Court rejected the Government’s request to appeal against a judgement relating to “McCloud/Sargeant” a judge and a fire fighter who represented their pension scheme members in claiming unlawful discrimination. This concerned the transitional protections given to older scheme members as part of pension reforms introduced in 2014/15, which have been judged age discriminatory.

The net pension liability reported in the accounts includes a potential liability related to the McCloud judgement. In July 2020, the UK Government published proposals for consultation on a remedy to address the McCloud issue. The pension fund actuary, Aon Hewitt, has based the estimate on the major provisions of the remedy, however there remains some uncertainty over the final outcome which will not be clarified until late 2020-21 at the earliest.

## NOTES TO THE ACCOUNTS

	Local Government Pension Scheme		Discretionary benefits arrangements	
	2019/20	2018/19	2019/20	2018/19
	£m	£m	£m	£m
<b>Comprehensive income and expenditure statement (CIES)</b>				
<b>Cost of services:</b>				
current service cost	40.36	31.41	-	-
past service costs	0.24	18.44	-	-
(gain)/loss from settlements	-	(0.66)	-	-
<b>Financing and investment income and expenditure</b>				
Net interest expense	11.17	10.45	0.81	0.90
Total post-employment benefit charged to the surplus or deficit on the provision of services	<b>51.77</b>	<b>59.64</b>	<b>0.81</b>	<b>0.90</b>
<b>Other post-employed benefit charged to the CIES</b>				
<b>Remeasurement of the net defined benefit liability comprising</b>				
Return on plan assets (excluding the amount included in the net interest expense)	62.94	(32.32)	-	-
Actuarial gains and losses arising on changes in financial assumptions	(21.94)	60.25	(0.26)	-
Actuarial gains and losses arising on changes in demographic assumptions	(40.44)	-	(1.27)	0.88
Actuarial gains and losses due to liability experience	(40.66)	1.54	(0.16)	0.10
<b>Total amount recognised in other comprehensive income</b>	<b>(40.10)</b>	<b>29.47</b>	<b>(1.69)</b>	<b>0.98</b>
<b>Total post employment benefit charged to the CIES</b>	<b>11.67</b>	<b>89.11</b>	<b>(0.88)</b>	<b>1.88</b>
<b>Movement in reserves statement</b>				
reversal of net charges made to the surplus or deficit for the provision of services for post employment benefits in accordance with the Code	<b>(11.67)</b>	<b>(89.11)</b>	<b>0.88</b>	<b>(1.88)</b>
<b>Actual amount charged against the general fund balance for pensions in the year</b>				
employers' contributions payable to scheme	26.68	24.90		
retirement benefit payable to pensioners			2.56	2.52

## NOTES TO THE ACCOUNTS

### Pensions assets and liabilities recognised in the balance sheet

The amount included in the balance sheet arising from the Council's obligation in respect of its defined benefits plan is as follows:

	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m
<b>Present value of liabilities:</b>					
Local Government Scheme	(839.99)	(992.12)	(1,031.05)	(1,148.35)	(1,090.77)
Discretionary benefits	(36.70)	(38.51)	(35.76)	(35.12)	(31.68)
<b>Total</b>	<b>(876.69)</b>	<b>(1,030.63)</b>	<b>(1,066.81)</b>	<b>(1,183.47)</b>	<b>(1,122.45)</b>
Less					
Fair value of assets in the Local Government Pension Scheme	509.40	594.44	616.63	669.72	627.15
<b>Total</b>	<b>(367.29)</b>	<b>(436.19)</b>	<b>(450.18)</b>	<b>(513.75)</b>	<b>(495.30)</b>
Equals					
<b>Surplus/(deficit) in the scheme:</b>					
Local Government Pension Scheme	(330.59)	(397.68)	(414.42)	(478.63)	(463.62)
Discretionary benefits	(36.70)	(38.51)	(35.76)	(35.12)	(31.68)
<b>Closing balance at 31st March</b>	<b>(367.29)</b>	<b>(436.19)</b>	<b>(450.18)</b>	<b>(513.75)</b>	<b>(495.30)</b>

### Reconciliation of the movements in the fair value of the scheme (plan) assets.

2018/19 £m		2019/20 £m
616.63	Opening fair value of scheme assets	669.72
16.10	Interest Income on assets	16.13
32.32	Remeasurement gains/(losses) on assets	(62.94)
24.90	Contributions by the employer	26.68
5.81	Contributions by participants	6.15
(25.13)	Net benefits paid out	(28.59)
(0.91)	Settlements	-
<b>669.72</b>	<b>Closing fair value of assets</b>	<b>627.15</b>

## NOTES TO THE ACCOUNTS

### Reconciliation of present value of the scheme liabilities (defined benefit obligation):

	Funded liabilities: Local Government Pension Scheme		Unfunded liabilities: Discretionary benefits	
	2019/20 £m	2018/19 £m	2019/20 £m	2018/19 £m
Opening balance at 1st April	(1,148.35)	(1,031.05)	(35.12)	(35.76)
Current service cost	(40.36)	(31.41)	-	-
Interest cost	(27.30)	(26.55)	(0.81)	(0.90)
Contributions from scheme participants	(6.15)	(5.81)	-	-
Remeasurement gains and (losses)				
Actuarial gains/losses arising from changes in financial assumption	21.94	(60.25)	0.26	(0.88)
Actuarial gains/losses arising from changes in demographic assumptions	40.44	-	1.27	-
Actuarial gains and losses due to liability experience	40.66	(1.54)	0.16	(0.10)
Net benefits paid out	28.59	25.13	2.56	2.52
Past service cost (incl. curtailments)	(0.24)	(18.44)	-	-
Settlements	-	1.57	-	-
Closing balance at 31st March	<b>(1,090.77)</b>	<b>(1,148.35)</b>	<b>(31.68)</b>	<b>(35.12)</b>

# NOTES TO THE ACCOUNTS

## Local Government Pension Scheme assets for Neath Port Talbot

The following table shows an analysis of the scheme assets.

	Fair value of scheme assets			Fair value of scheme assets		
	2019/20			2018/19		
	UK £000	Overseas £000	Total £000	UK £000	Overseas £000	Total £000
<b>Equities</b>						
Quoted	-	-	-	-	-	-
<b>Pooled investments vehicles</b>						
Managed funds:						
Quoted						
Equity	-	3,147	3,147	-	4,764	4,764
Fixed interest	-	35,713	35,713	-	38,860	38,860
Unquoted						
Equity	-	429,875	429,875	53,248	433,530	486,778
Fixed interest	28,015	5,864	33,879	20,810	5,491	26,301
Index-linked	10,912	-	10,912	11,305	-	11,305
Property unit trust	6,261	-	6,261	6,420	-	6,420
Property fund	9,679	15,094	24,773	11,977	10,878	22,855
Hedge fund	-	15,531	15,531	-	17,809	17,809
Private equity	-	28,592	28,592	-	26,185	26,185
Private Debt	-	3,667	3,667	-	-	-
Derivatives	-	563	563	-	-	-
Infrastructure	-	10,454	10,454	-	6,083	6,083
<b>Total pooled</b>	54,867	548,500	603,367	103,760	543,600	647,360
<b>Total equities and pooled investment</b>	54,867	548,500	603,367	103,760	543,600	647,360
Cash funds			240			252
Cash			13,572			21,376
Other investment balances due			-			-
<b>Total investments</b>			617,179			668,988
Net current assets			601			732
<b>Total assets</b>			<b>617,780</b>			<b>669,720</b>

In January 2019, the three segregated equity funds were transitioned to the Wales Pension Partnership Global Opportunities Fund as a pooled Equity Investment Vehicle. The Scheme no longer has any segregated global equity mandates.

## NOTES TO THE ACCOUNTS

The following investments represented more than 5% of the Fund's net assets:

	Neath Port Talbot share 2018/19		Neath Port Talbot share 2019/20	
	Value of net assets £000	Proportion of net assets %	Value of net assets £000	Proportion of net assets %
Blackrock ACS Low Carbon Tracker Fund	-	-	138,262	22.4
Blackrock UK Equity Index	53,248	8.0	-	-
Blackrock North America Equity Index	57,681	8.6	-	-
Goldman Sachs Global Libor Plus II	38,860	5.8	35,713	5.8
WPP Global Opportunities Fund	309,992	46.3	279,106	45.2

The total of the Funds' investments for 2019/20 was £2.7m (2018/19 £254,000), and transaction costs for managing the Fund that relate to Neath Port Talbot for 2019/20 were £832,000 (2018/19 £83,000).

### Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Local Government Pension Scheme and discretionary benefits liabilities have been assessed by AON Hewitt, an independent firm of actuaries, estimates for the City and County of Swansea Pension Fund being based on the latest full valuation of the scheme as at 31<sup>st</sup> March 2019.

The significant assumptions used by the actuary have been:

	Local Government Pension		Discretionary benefits arrangements	
	2019/20	2018/19	2019/20	2018/19
<b>Mortality assumptions:</b>				
Longevity at 65 for current pensioners:				
Men	22.2	23.0	22.2	23.0
Women	24.2	24.6	24.2	24.6
Longevity at 65 for future pensioners:				
Men	23.2	24.7	-	-
Women	25.7	26.4	-	-
<b>Rate of inflation:</b>				
RPI	-	3.3%	-	3.3%
CPI	2.0%	2.2%	2.0%	2.2%
Rate of increase in salaries	3.5%	3.7%	-	-
Rate of increase in pensions	2.0%	2.2%	2.0%	2.2%
Rate for discounting scheme liabilities	2.3%	2.4%	2.3%	2.4%

## NOTES TO THE ACCOUNTS

### Sensitivity analysis

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The approximate impact of changing the key assumptions on the present value of the funded defined benefit obligation as at 31<sup>st</sup> March 2020 and the projected service cost for the year ending 31<sup>st</sup> March 2021 is set out below:

#### Discount rate assumption

	<b>+0.1% p.a.</b>	<b>-0.1% p.a.</b>
Adjustment to discount rate		
Present value of total obligation (£m's)	1,068.65	1,113.35
% change in present value of total obligation	-2.0%	2.1%
Projected service cost (£m's)	37.13	39.85
Approximate % change in projected service cost	-3.5%	3.6%

#### Rate of general increase in salaries

	<b>+0.1% p.a.</b>	<b>-0.1% p.a.</b>
Adjustment to salary increase rate		
Present value of total obligation (£m's)	1,094.28	1,087.30
% change in present value of total obligation	0.3%	-0.3%
Projected service cost (£m's)	38.47	38.47
Approximate % change in projected service cost	0.0%	0.0%

#### Rate of increase to pensions in payment and deferred and rate of revaluation of pension accounts assumption

	<b>+0.1% p.a.</b>	<b>-0.1% p.a.</b>
Adjustment to pension increase rate		
Present value of total obligation (£m's)	1,110.75	1,071.22
% change in present value of total obligation	1.8%	-1.8%
Projected service cost (£m's)	39.85	37.13
Approximate % change in projected service cost	3.6%	-3.5%

#### Post retirement mortality assumption

	<b>-1 year</b>	<b>+1 year</b>
Adjustment to mortality age rating assumption		
Present value of total obligation (£m's)	1,126.38	1,055.53
% change in present value of total obligation	3.3%	-3.2%
Projected service cost (£m's)	39.94	37.02
Approximate % change in projected service cost	3.8%	-3.8%

#### Asset liability matching strategy

The City and County of Swansea Pension Fund has not formally adopted any asset liability matching strategies within its current statement of investment principles. The Pension Fund is an open defined benefit LGPS fund which is open to new membership. Noting the positive cash flow of the Fund at this present time, the Fund has adopted a medium/long term investment horizon in its allocation to growth assets, however, the need to meet on-going liabilities, is addressed by the allocation to cash distributing assets in the form of bonds, property and infrastructure.

#### Impact on the Council's cash flows

## **NOTES TO THE ACCOUNTS**

The objectives of the scheme are to keep employers' contributions at as constant a rate as possible. The City and County of Swansea Pension Fund has agreed a strategy with the scheme's actuary to achieve a funding level of 100% over the next nineteen years from 1<sup>st</sup> April 2020, funding levels are monitored to achieve this. Cash flows used in the valuation were estimated based on the 2019 actuarial valuation data provided.

The total contributions expected to be made to the Local Government Pension Scheme by the Council in the year to 31<sup>st</sup> March 2021 is £26.97m. Expected payments to beneficiaries of the discretionary benefits schemes in the year to 31<sup>st</sup> March 2021 are £1.03m for the LGPS Scheme and £1.58m for Teachers.

# NOTES TO THE ACCOUNTS

## 36. DISCLOSURE OF NATURE AND EXTENT OF RISK ARISING FROM FINANCIAL INSTRUMENTS

### Key risks

The Council's activities expose it to a variety of financial risks. The key risks are:

- Credit risk            The possibility that other parties might fail to pay amounts due to the Council
- Liquidity risk        The possibility that the Council might not have funds available to meet its commitments to make payments
- Market risk            The possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates movements.

### Overall procedures for managing risk

The Council's overall risk management procedures focus on the unpredictability of financial markets, and are structured to implement suitable controls to minimise these risks. Risk management is carried out by a central treasury team, under policies approved by Council in the treasury management strategy, annual investment strategy, capital strategy and minimum revenue policy report. The full report can be accessed on the Council's web site.

### Credit risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers.

This risk is minimised through the annual investment strategy, which is available on the Council website.

The key areas of the investment strategy in relation to minimum criteria for investment counterparties and investment limits are included within Appendix 2 of the annual investment strategy.

The Council's maximum exposure to credit risk in relation to its investments in individual banks and building societies cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. A minimal risk of irrecoverability applies to all of the Council's deposits and by adopting stringent investment criteria this risk continues to be minimised.

No breaches of the Council's counterparty criteria occurred during the reporting period and the Council does not expect any losses from non-performance by any of its counterparties in relation to deposits and bonds.

## NOTES TO THE ACCOUNTS

The Council does not allow credit for its trade debtors. The following analysis shows the age profile of the due amounts:

<b>31st Mar 2019 £000</b>		<b>31st Mar 2020 £000</b>
5,844	Current - up to one month	1,850
644	One to three months	555
440	Three to six months	609
436	Six months to one year	419
1,009	More than one year	1,094
<b>8,373</b>	<b>Total</b>	<b>4,527</b>

### Liquidity risk

The Council has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, the Council has ready access to borrowings from the money and the Public Works Loan Board. There is no significant risk that it will be unable to raise finances to meet its commitments under financial instruments.

### Refinancing and maturity risk

The Council maintains a significant debt and investment portfolio. Whilst the cash flow procedures above are considered against the refinancing risk procedures, longer term risk to the Council relates to managing the exposure to replacing financial instruments as they mature. This risk relates to both the maturing of longer term financial liabilities and longer term financial assets.

The approved treasury indicator limits for the maturity structure of debt and the limits placed on investments placed for greater than one year in duration are the key parameters used to address this risk. The Council approved treasury and investment strategies address the main risks and the central treasury team address the operational risks within the approved parameters.

The maturity analysis of financial liabilities (excluding interest) is as follows:

<b>31st Mar 2019 £000</b>		<b>31st Mar 2020 £000</b>
(7,521)	Less than 1 year	(10,774)
(10,207)	Between 1 and 2 years	(1,001)
(17,706)	Between 2 and 5 years	(37,706)
(1,232)	Between 5 and 10 years	(1,732)
(246,658)	More than 10 years	(256,659)
<b>(283,324)</b>	<b>Total</b>	<b>(307,872)</b>

# NOTES TO THE ACCOUNTS

## Market risk

**Interest rate risk** – the Council is exposed to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council, depending on how variable and fixed interest rates move across differing financial instrument periods. For instance, a rise in variable and fixed interest rates would have the following effects:

- Borrowings at variable rates – the interest expense charged to the surplus or deficit on the provision of services will rise;
- Borrowings at fixed rates – the fair value of the liabilities borrowing will fall ;
- Investments at variable rates – the interest income credited to the surplus or deficit on the provision of services will rise
- Investments at fixed rates – the fair value of the assets will fall.

Borrowings are not carried at fair value on the balance sheet, so nominal gains and losses on fixed rate borrowings would not impact on the surplus or deficit on the provision of services or other comprehensive income and expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the surplus or deficit on the provision of services and affect the general fund balance.

The Council has a number of strategies for managing interest rate risk. The annual treasury management strategy draws together Council's prudential and treasury indicators and its expected treasury operations, including an expectation of interest rate movements. This strategy is used to set a treasury indicator which provides maximum limits for fixed and variable interest rate exposure. The central treasury team will monitor the market and interest rate forecasts during the year and adjust exposures appropriately. For instance during periods of falling interest rates, and where economic circumstances make it favourable, fixed rate investments may be taken for longer periods to secure better long term returns, similarly the drawing of longer term fixed rates borrowing would be postponed.

If all interest rates had been 1% higher (with all other variables held constant) the financial effect at 31<sup>st</sup> March would be:

	<b>31st Mar 2020 £000</b>
Increase/decrease in interest received and credited to the CIES	515
Increase/decrease in external interest payable and debited to the CIES	3,043

**Price risk** – The Council does not invest in equity shares or marketable bonds.

# NOTES TO THE ACCOUNTS

## 37. LOCAL TAXATION

### Council tax

Council tax is the current form of local taxation for domestic properties. All domestic properties are placed into one of nine valuation bands according to their open market value at 1<sup>st</sup> April 2003. The average amount of council tax for a property in Band D in 2019/20 was £1,857.29. This was calculated by dividing the amount of council tax required by Neath Port Talbot Council, each community council, and the South Wales Police Authority by the council tax base of 47,349 (which is the number of properties we collect council tax from, adjusted by discounts etc., and converted to the equivalent number of band d properties). The amounts for properties in other bands are calculated by multiplying the band d figure by the relevant multiplier in the table below:

Band	A	B	C	D	E	F	G	H	I	Total
Multiplier	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	21/9	
No. of chargeable dwellings	13,096	26,262	11,255	7,079	4,251	1,355	499	86	17	63,900

### Business rates

Non domestic rates are calculated by multiplying a property's rateable value by the rating multiplier (or rate in the pound). Rateable values are determined by the Valuation Office Agency and the multiplier is set by the Welsh Government. The multiplier for 2019/20 was 52.6p (2018/19 51.4p). The Council is responsible for collecting rates due from businesses in its area but pays the proceeds into the NNDR pool administered by the Welsh Government. The Welsh Government redistributes the sums payable back to local authorities on the basis of a fixed amount per head of population.

In 2019/20, the total non-domestic rateable value at the year-end was £100.980m (2018/19 £101.407m).

## NOTES TO THE ACCOUNTS

### Significant precepts or demands

An element of the council tax bill relates to funding which is paid over to other organisations. The main demands and precepts were:

Town or community councils	2019/20 £000
Blaengwrach	36
Blaenhonddan	220
Briton Ferry	148
Cilybebyll	99
Clyne and Melincourt	21
Coedffranc	380
Crynant	48
Cwmllynfell	39
Dyffryn Clydach	49
Glynneath	148
Gwaencaegurwen	83
Neath	330
Onllwyn	23
Pelenna	39
Pontardawe	183
Resolven	52
Seven Sisters	49
Tonna	29
Ystalyfera	68
	<b>2,044</b>
<b>Other levies and demands</b>	
Police and Crime Commission for South Wales	12,193
Fire Authority	7,466
	<b>19,659</b>

### 38. ANNUAL GOVERNANCE STATEMENT

The Council is required by statute to provide an Annual Governance Statement that covers all significant corporate systems, processing and controls, spanning the whole range of its activities. It is signed by the Council's Leader and Chief Executive and approved by Cabinet.

# The independent auditor's report of the Auditor General for Wales to the members of Neath Port Talbot County Borough Council

## Report on the audit of the financial statements

### Opinion

I have audited the financial statements of Neath Port Talbot Council for the year ended 31 March 2020 under the Public Audit (Wales) Act 2004.

Neath Port Talbot Council's financial statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, and the related notes, including a summary of significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and the Code of Practice on Local Authority Accounting in the United Kingdom 2019-20 based on International Financial Reporting Standards (IFRSs).

In my opinion the financial statements:

- give a true and fair view of the financial position of Neath Port Talbot Council as at 31 March 2020 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with legislative requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2019-20.

### Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing in the UK (ISAs (UK)). My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the Council in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Emphasis of matter – effects of the Covid-19 pandemic on the valuation of pension scheme property assets

I draw attention to Note 35 of the financial statements, which describes the impact of the COVID-19 pandemic on the valuation of pension scheme property assets as at 31 March 2020.

My opinion is not modified in respect of this matter.

# The independent auditor's report of the Auditor General for Wales to the members of Neath Port Talbot County Borough Council

## Conclusions relating to going concern

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the responsible financial officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Council's ability to continue to adopt the going concern basis of accounting for a period of at least 12 months from the date when the financial statements are authorised for issue.

## Other information

The responsible financial officer is responsible for the other information in the annual report and accounts. The other information comprises the information included in the annual report other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated later in my report, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies, I consider the implications for my report.

## Report on other requirements

### *Opinion on other matters*

In my opinion, based on the work undertaken in the course of my audit:

- the information contained in the Narrative Report for the financial year for which the financial statements are prepared is consistent with the financial statements and the Narrative Report has been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2019-20;
- The information given in the Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and the Governance Statement has been prepared in accordance with guidance.

# **The independent auditor's report of the Auditor General for Wales to the members of Neath Port Talbot County Borough Council**

## **Matters on which I report by exception**

In the light of the knowledge and understanding of the Council and its environment obtained in the course of the audit, I have not identified material misstatements in the Narrative Report or the Governance Statement.

- I have nothing to report in respect of the following matters, which I report to you, if, in my opinion:
- proper accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations I require for my audit.

## **Certificate of completion of audit**

I certify that I have completed the audit of the accounts of Neath Port Talbot Council in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Auditor General for Wales' Code of Audit Practice.

## **Responsibilities**

### **Responsibilities of the responsible financial officer for the financial statements**

As explained more fully in the Statement of Responsibilities for the Statement of Accounts set out on page 8, the responsible financial officer is responsible for the preparation of the statement of accounts, which give a true and fair view, and for such internal control as the responsible financial officer determines is necessary to enable the preparation of statements of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the statement of accounts, the responsible financial officer is responsible for assessing the Council's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

### **Auditor's responsibilities for the audit of the financial statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

# The independent auditor's report of the Auditor General for Wales to the members of Neath Port Talbot County Borough Council

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my auditor's report.



**Anthony J Barrett**

**For and on behalf of the Auditor General for Wales**

**15 September 2020**

**24 Cathedral Road**

**Cardiff**

**CF11 9LJ**

Electronic Publication The maintenance and integrity of the Neath Port Talbot County Borough Council's website is the responsibility of the Internet Administrator; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the web site.

## GLOSSARY OF TERMS

This glossary of terms has been prepared on the basis that a basic knowledge of accountancy terms is held. It provides a description of specialist terms relating to local government finance.

Audit Wales	Previously Wales Audit Office (WAO) - A body that independently examines the activities of the Council.
Accumulated absences	The Code of Practice requires an adjustment for accumulated absences which gives a monetary value to the cost of holidays accrued by staff but not taken at the end of the financial year. The net effect of this adjustment is reversed from the accounts.
Actuary	An actuary is someone who works with complex mathematical models to predict the likelihood of future years. Their skills are used to work out insurance and pension fund valuations, taking into account relevant factors such as trends in insurance claims and life expectancy.
Cash flow statement	This statement summarises the movements in cash during the year for both revenue activities and capital activities.
CIPFA/LASAAC	CIPFA/LASAAC is the body that sets the Code of Practice on Local Authority Accounting in the United Kingdom.
Comprehensive income and expenditure statement	This accounts records day to day spending and income on items such as salaries and wages, the running costs of services and the financing of capital expenditure. It shows the accounting cost in the year, in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation.
Componentisation	Accounting standards require that assets are split into separate components where there are significant differences in the life of elements of the assets which would have a significant effect on the depreciation costs.
Contingent asset	This is a possible asset that arises from past events but whose existence will only be confirmed after an uncertain future.
Contingent liability	This is a possible obligation that may arise from past events and whose existence will be confirmed by the occurrence of uncertain future events.
Expenditure and funding analysis	This analysis is designed to provide a more direct link between the Council's budgeted spend and the figures reported under generally accepted accounting practices. It provides a link between management information and the figures included in the Comprehensive Income and Expenditure Statement.
Fair value	This is the estimated value of an asset or liability at the balance sheet date. The fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

## GLOSSARY OF TERMS

Financial instruments	This relates to any contract which gives rise to a financial asset in on organisation and a financial liability or equity instrument of another. A collective name for investments, trade debtors and borrowings.
General fund balance	This represents the cumulative retained surpluses on the Council's revenue budget. It includes reserves the Council has earmarked to fund its plans as well as a cushion against unexpected events or emergencies. The level of the balance is considered as part of the annual budget process each year.
Impairment	This happens when fixed asset or investment values change significantly due to changes in circumstances. It can occur if there is a significant change in a fixed asset's market value or significant physical damage such as fire. The cost of impairment is charged to the revenue account in the year it occurs.
Minimum revenue provision (MRP)	A minimum annual charge that has to be made to the revenue accounts to systematically reduce the principal element of loans which have been raised and used to pay for capital schemes.
Movement in reserves statement	This statement shows the movement in the year on the different reserves held by the Council, analysed between the usable reserves which can be applied to fund expenditure or reduce local taxation and other reserves and the unusable reserves which cannot be utilised in this way.
National non domestic rates (NDR)	Also known as the Business Rate, it is the charge occupiers of business premises pay which is collected by this Council and paid to the Welsh Government for reallocation. The charge is based on the rateable value of the business premises.
Pension reserve	The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits (pensions) and for funding benefits in accordance with statutory provisions.
Pooled budgets	These are budgets which are joined up across differing organisations with similar objectives and used to ensure improvements through coordinating expenditure.
Precepts	Precepts are levied on the Council by non-billing organisations such as the police and community councils to enable them to cover their costs in the performance of their services or duties.
Provision	This is an amount set aside in the accounts for a past event which is likely or certain to result in a financial cost some time in the future, though the exact amount and date may be uncertain.

## GLOSSARY OF TERMS

Public Works Loans Board (PWLB)	This is a Government Agency which provides longer term loans to local authorities.
Related party transactions	These are disclosed to highlight any relationships that may exist between the Council and third parties who may materially affect or influence the way the Council or third parties are able to operate.
Reserves	These are sums set aside to meet future expenditure. This Council splits the total reserve to show those earmarked to fund specific expenditure and those held to fund non-specific future expenditure in the general reserve.
Revaluation reserve	This reserve is used to record gains in fixed asset values as a result of formal revaluations of the Council's fixed assets.
Revenue expenditure funded from capital under statute	This represents revenue expenditure which the Council is allowed to apply to Capital under statutory provisions. It does not result in fixed assets controlled by the Council.
Revenue Support Grant/NNDR	This is general government grant in support of local council services which is paid by the Welsh Government. The distribution of this grant tries to take account of the differing needs in each Council.
Service concession	A service concession arrangement arises when a Council grants a contract to a supplier who provides or maintains capital assets on the Council's behalf, which revert to the Council's ownership at the end of the contract. The grantor regulates the services the operator must provide using the assets and also controls any significant residual interest in the assets at the end of the term of the arrangement.
The Code of Practice	The Code of Practice incorporates guidance in line with IFRS, IPSAS and UK GAAP accounting standards. It sets out the proper accounting practice to be adopted for the Statement of Accounts to ensure they 'present fairly' the financial position of the Council.

Note: values throughout these accounts are presented rounded to whole values as shown throughout the accounts. Totals in supporting tables and notes may not appear to cast, cross-cast, or exactly match to the core statements or other tables due to rounding differences.